

IU South Bend Alumni Association Faculty Legacy Award

09/09

I. Purpose

1. The purpose of the IU South Bend Alumni Association Faculty Legacy Award is to provide recognition for full-time faculty members who have made a significant impact on the lives of their students at Indiana University South Bend.

II. Eligibility for Award

1. Only full-time faculty of Indiana University South Bend are eligible for nomination. They may, however, be retired or former faculty members.
2. The nominee shall have made a significant impact on the lives of his/her student in the classroom and through his/her mentoring, advising or other activities.

III. Nature of the Award

1. The Award shall consist of a plaque and recognition on the Legacy Award plaque in the Alumni office. The recipient will have an Alumni Scholarship worth \$500 awarded in his/her name.

IV. Nominations

1. Nominations may be submitted by 1.) Any school of Indiana University South Bend 2.) Any alumnus of Indiana University South Bend 3.) Any faculty or staff member of Indiana University South Bend.
2. All nominations must be in writing and accompanied by biographical and other pertinent information.
3. Regular nomination blanks should be used and may be secured from the Alumni Office, Indiana University South Bend.
4. Nominations must be submitted to the Alumni Office in a sealed envelope no later than midnight, December 1.
5. All nominations shall be addressed to: Coordinator, Alumni Legacy Award, Indiana University Alumni Association, A101, 1700 Mishawaka Ave., PO Box 7111, South Bend, IN 4634-7111 and can be mailed or submitted in person.
6. All nominations for the Award will automatically be continued in force for the following two successive years. After that they must be resubmitted.

V. Selection of the Recipients

1. The Alumni Awards Committee shall be composed of five members, three of whom shall be alumni of Indiana University, one shall be a faculty and/ or staff member of Indiana University South Bend and one shall be a student of Indiana University South Bend. The membership of the committee shall remain anonymous.
2. It shall be the duty of the Legacy Award Committee to make the final selection of those to receive the Award and to make such recommendations to the Indiana University South Bend Alumni Association.
3. The alumni members of the Alumni Awards Committee shall be appointed by the Director of the Indiana University South Bend Alumni Association; the member representing the faculty/staff shall be appointed by the Vice-Chancellor of Academic Affairs of Indiana University South Bend; the member representing the student shall be appointed by the President of the Student Government Association of Indiana University South Bend. They shall elect their own chairman.
4. Each member of the committee shall serve a term of three (3) years. The terms of the alumni members of the original committee shall be as follows: 1 member for 3 years, 1 member for 2 years, and 1 member for 1 year. The terms of the faculty/staff and student members shall be 1 member for 3 years. Thereafter, all terms shall expire in that order.
5. The Director of the Indiana University South Bend Alumni Association shall be the secretary and a non-voting member of the committee.

VI. Recipients

1. The Indiana University South Bend Alumni Association strongly suggests the Awards be made to individuals in as many school/divisions as possible.

VII. The award shall be announced at the spring semester All-Campus Meeting. The recipient shall be notified shortly before that date.

Nomination for Indiana University South Bend Legacy Award

All information is confidential in the files of the Awards Committee. Items 4, 5, 6, and 7 may be omitted if the information is not readily available.

1. Full name Mr. ___ Mrs. ___ Miss ___ Dr. _____
2. Home address _____
3. Business address _____
4. Degree(s) and year(s) _____
5. Present position _____
6. Former Positions:

Date _____

Date _____

Date _____

Date _____

Date _____

7. Membership in academic or other pertinent organizations:

The reverse side of this paper or a separate sheet of paper may be used to complete the following three items.

8. Describe how this faculty member, through his/her work inside the classroom and out, has made a significant impact on the lives of his or students. Examples may include mentoring, advising, etc.
9. Describe significant contributions by nominee that benefit the student of Indiana University as a whole.
10. Additional information regarding nominee's qualifications for the Alumni Association Legacy Award.

SUBMITTED BY _____ DATE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

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