

INDIANA UNIVERSITY SOUTH BEND

REQUIREMENTS FOR B.S. DEGREE IN BUSINESS

HUMAN RESOURCE MANAGEMENT

The program in human resource management is designed for students whose career objectives encompass the field of human resources. From its early beginnings as a staff function involving the maintenance of records and the administration of benefit programs, personnel administration has grown and expanded to encompass the total development and utilization of human resources in organizations. While company titles may vary from vice-president of industrial relations to vice-president for organization planning and development, there are few firms of any size or consequence today that do not have a human-resources specialist reporting directly to the company's highest level. This practice reflects the awareness that human resources are an organization's greatest asset.

Our curriculum acquaints the student with modern human-resource management in its broadest sense. Included are the traditional areas of personnel administration and labor relations such as employment, management development, wage and salary administration, organization planning, and contract negotiations, as well as developments in the behavioral sciences and the implications for a complete human resources program.

I. Fundamental Literacies (25 Credits)

A. Writing (6 Credits)

*ENG-W 131 – Elementary Composition

*ENG-W 232 – Introduction to Business Writing

(Please note additional English preparation courses may be required depending on the placement score.

Students are required to take an English Placement Exam to determine if additional courses are needed.)

B. Critical Thinking (3 Credits)

PHIL-P 105 – Thinking and Reasoning

OR

PHIL-P 150 – Elementary Logic

C. Oral Communication (3 Credits)

SPCH-S 121 – Public Speaking

D. Visual Literacy (3 Credits)

(Courses TBA)

E. Quantitative Reasoning (6 Credits)

*MATH-M 118 – Finite Mathematics

*MATH-M 119 – Brief Survey of Calculus 1 (OR *MATH-M 215 – Analytic Geometry and Calculus 1)

(Please note additional Math preparation courses may be required before taking MATH-M 118 or MATH-M 119. Students are required to take Math Placement Exam to determine if additional courses are needed.)

F. Information Literacy (1 Credit)

COAS- Q 110 Introduction to Information Literacy

G. Computer Literacy (3 Credits)

*Bus-K 201 – The Computer in Business

(Recommend CSCI-A 106/7 or INFO-I 101 prior to BUS-K 201 for students with limited computer skills.)

II. Common Core Courses (15 Credits)

A. The Natural World (3 Credits)

One course from: AST-N 190, BIOL-N 190, CHEM-N 190, GEOL-N 190, PHYS-N 190

B. Human Behavior & Social Institutions (6 Credits)

PSY-B 190 Psychology Topic AND PSY-B 399 Psychology Topic

OR

SOC-B 190 Sociology Topic AND SOC-B 399 Sociology Topic

C. Literary & Intellectual Traditions (3 Credits)

One Course from: CMLT-T 190, ENG-T 190, HIST-T 190, PHIL-T 190, THTR-T 190

D. Art, Aesthetics & Creativity (3 Credits)

One course from: ENG-A 190, FINA-A 190, MUS-A 190, THTR-A 190

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Continued

III. Contemporary Social Values (8 Credits)

A. Non Western Cultures (3 Credits)

(See Schedule of Classes for designated courses)

B. Diversity in U.S. Society (3 Credits)

(See Schedule of Classes for designated courses)

C. Health & Wellness (2 Credits)

(See Schedule of Classes for designated courses)

IV. General Education Electives (8 Credits)

(Foreign Language highly recommended)

V. Basic Business and Economics Requirements (40 Credits)

A. Pre-Business Core

*BUS-A 201 – Introduction to Financial Accounting (or *BUS-A 205 – Honors version)

*BUS-A 202 – Introduction to Managerial Accounting (or *BUS-A 207 – Honors version)

*ECON-E 103 – Introduction to Microeconomics (or *ECON-S103 – Honors version)

*ECON-E 104 – Introduction to Macroeconomics (or *ECON-S104 – Honors version)

*BUS-L 201 – Legal Environment of Business

*ECON-E 270 – Introduction to Statistical Theory in Economics and Business

B. Business Core

*BUS-D 300 – International Business Administration

*BUS-F 301 – Financial Management

*BUS-K 321 – Management Information Systems

*BUS-M 301 – Introduction to Marketing Management

*BUS-P 301 – Operations Management

*BUS-Z 302 – Managing and Behavior in Organizations

*BUS-J 401 – Administrative Policy

*BUS-X 310 – Business Career Planning and Placement (1 credit hour)

VI. Concentration Requirements (18 Credit hours)

*BUS-J 404 – Business and Society

*BUS-W 430 – Organizations and Organizational Change

*BUS-Z 440 – Personnel - Human Resources Management

*BUS-Z 404 – Effective Negotiations

*BUS-Z 441 – Wage and Salary Administration

*BUS-Z 444 – Personnel - Selection and Development

VII. Electives – Enough to bring the total credit hours to 123

*Requires a grade of “C” or higher (a C- does not fulfill this requirement)

For more information, please contact the
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Phone: (574) 520-4450
or visit us at www.iusb.edu/~buse