

IU SOUTH BEND: Scanning and Strategic Planning Schedule

Project Task	Time Frame	2008												2009					
		Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	
Project Manager and Date for 1st Workshop		Project Management	completed																
Workshop #1			Workshop 1	completed															
Information Gathering <i>Collect information to craft trend statements</i>	1-May-08 1-Oct-08	Environmental Scanning underway						completed											
1st Draft Trend Statements Due	1-Oct-08	completed																	
First Draft Trend Statement Reviews and Revisions <i>Joel Lapin reviews first draft Trend Statements and returns them for revisions</i>	1-Oct-08 30-Nov-08									Joel reviews trend statements, returns them, and revisions are made				completed					
Interview Scheduling <i>Organization and scheduling of interviews with community leaders that will be conducted between December 2008 - January 2009.</i>	1-Oct-08 30-Nov-08									Schedule Interviews				completed					
Workshop #2 <i>1st or 2nd week of December Joel Lapin will meet individually with each Scan Team</i>	1-Dec-08 15-Dec-08											Workshop 2				completed			
Community Leader Interviews <i>Community leader interviews take place; Continued revisions and narrowing of trend statements</i>	1-Dec-08 31-Jan-09											Conduct interviews with community leaders				In progress			
Interview Result to John and Joel												Interview results due		In progress					
Final Trend Statements Due <i>Final draft of trend statements due to be passed along to Campus Directions Committee</i>	Feb-09 Feb-09											Final trend statements due				90% complete			
Preliminary SWOT	Mar-09															Preliminary SWOT		completed	
Implications Workshop Invitation to Community	3/1/2009 moved to 4/24/3009															Trend statements to community for implications workshop invite		Scheduled	
Workshop #3 (SWOT) <i>Workshop with Joel Lapin and Campus Directions Committee (CCC)</i>	4/1/2009 moved to 4/24/2009															Workshop 3		Scheduled	
Workshop #4																		Workshop 4	
Strategic Plan <i>Drafted with Joel Lapin and CCC</i>	May-09 May-09																	PLAN COMPLETE	