

# GUIDE TO PERIODICALS AT THE FRANKLIN D. SCHURZ LIBRARY INDIANA UNIVERSITY SOUTH BEND

**Periodicals are publications that are issued in regular parts** (daily, weekly, monthly, quarterly, etc.) over an indefinite period of time. The IUSB Library subscribes to over 15,000 periodicals in either print or electronic format, from popular news magazines like *Time* and *Newsweek* to scholarly journals in the various academic disciplines and the professions (business, education, history, law, nursing, philosophy, sociology, etc.).



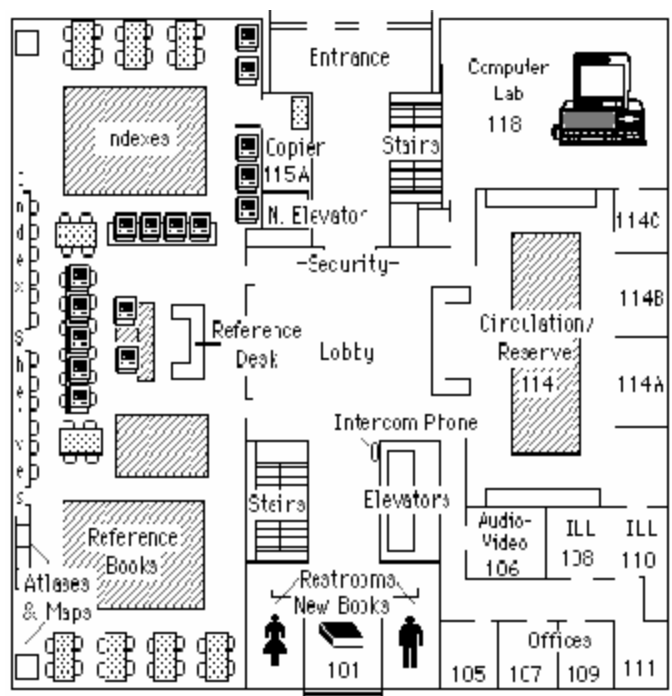
**Many indexes and periodical databases that allow users to find specific magazine or journal articles by subject are available on the library website**

([www.iusb.edu/~libg](http://www.iusb.edu/~libg)). EBSCO's *Academic Search Elite* database, for example, is available via the web to anyone with an IUSB username and password. *Academic Search Elite* provides abstracts and indexing for over 2,700 magazines and scholarly journals covering a broad range of subjects and areas: current events, the social sciences, humanities, education and more. It also provides full text for over 1,700 journals. Other databases covering specific subject areas are also available: for example, the *ERIC* (Educational Resources Information Center) database indexes professional education journals and documents; *CINAHL* (Cumulative Index to Nursing and Allied Health Literature) does the same thing for the nursing field.

**Periodical databases allow the user to search many years of periodical references and enter two or more subject terms in a single search.** Some of them, like *Academic Search*, provide the full text of articles from select magazines or journals. These databases do have their limitations, however. Searches for articles older than 10 or 20 years might have to be done in printed (paper copy) indexes, as the computer databases may not cover older material. Also, the most comprehensive index in a subject area may be available only at the library in hard copy.

**Ask a reference librarian for help in selecting the best index(es) or database(s) for your needs.**

(See reverse side for information on locating specific periodical articles)



Computers with Internet connections for accessing periodical databases are available in the reference area. Users may also connect from campus offices, computer labs and from home with an IUSB UNIX account username and password. Periodical indexes in hard copy are also available in the reference area.

If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Please contact Rosanne Cordell at 237-4209 for assistance.

## LOCATING PERIODICALS IN THE IUSB LIBRARY

An increasing number of databases on the web offer the full text of articles from magazines, journals and newspapers. EBSCO's *Academic Search Elite* is one such service that provides full text articles from over 1700 journals. However, *Academic Search* indexes many more journals for which there is no full text available online. Even with the huge growth of electronic periodicals, many publishers provide access to articles only in paper formats.

The library's periodicals in hard copy are shelved by call number on the second floor (except for newspapers which are arranged alphabetically by title). Some of IUSB's periodical databases provide information about the library's holdings and call numbers for journals that we own in print. If the database you're using doesn't provide you with that information, you will need to consult the library's *Periodicals Holdings List* on the web at <http://library.iusb.edu/ss/> to find out if the library has a particular periodical, and if so, to determine the call number to locate it on the second floor if it's in print, or the database in which it's available if in electronic format.

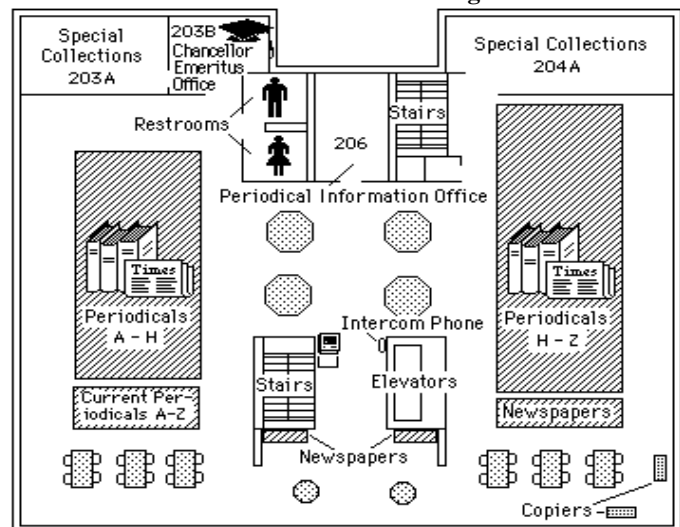
### Call Number

#### THE STEPS

1. Use a periodical index or database to find articles on your topic. If the database has full text, you are in luck. If not, go to step 2.
2. Check a copy of the library's *Periodical Holdings List* to see if the library has the journal in print or electronic format. If we have electronic access, the *List* will provide links to the right database for access. Print journals are shelved on the second floor in call number order, so note the call number before you go to step 3.
3. Recent issues of journals are shelved by call number in the "Current Periodicals" area in the southwest corner (lower left on floor map). Earlier issues are bound into hardcover volumes and occupy most of the second floor stacks.
4. If the Library doesn't own an article that you need, it can be ordered through a service called **Interlibrary Loan**. This process usually takes about a week. Ask the reference librarian for more information.



#### Periodical Holdings List



Current newspapers are shelved alphabetically by title in the south end of the second floor (lower middle and lower right corner of map). Back issues for some newspapers are on microfilm (located in the ground floor microforms room).