

**INDIANA UNIVERSITY SOUTH BEND
OFFICE OF INTERNATIONAL STUDENT SERVICES
INTERNATIONAL STUDENT FEE REMISSION SCHOLARSHIP PROGRAM**

Who is eligible to apply?

If you are an IUSB graduate or undergraduate student from abroad, you may apply for grant assistance if you meet the following requirements:

- You are currently enrolled full-time in a degree program
- You are maintaining a 3.0 grade point average.
- You are maintaining legal F-1 or J-1 visa status. Permanent residents (Green Card holders) and other non-immigrant visa holders are not eligible for this grant.
- You are assessed tuition at the out-of-state rate.

What criteria are used when selecting grant recipients?

Preference is given to students who have made efforts to find other sources of support, such as work on campus or working off campus under the Severe Economic Hardship Employment Authorization.

What is the amount of the fee remission scholarship?

The amount of the fee remission scholarship is \$175 for each undergraduate credit hour, \$200 for each graduate credit hour, and \$230 for each graduate business credit hour. The maximum fee remission covers 12 undergraduate and 9 graduate credit hours. However, **amounts may vary** since limited funds are available and we are trying to help as many students in need as possible. Even so, we are unable to meet the needs of all students. No single award is intended to cover the total tuition costs of a student, nor are the funds available to support the needs of dependents. Applicants are encouraged to consider this award along with other ways to meet their needs.

How do I apply?

Complete the attached application by the deadline listed below and attach support documents for your financial situation. (This should include a letter from your sponsor/family explaining their current financial situation with a realistic picture of their ability to continue funding - specific dollar amounts are required.)

November 1 for Spring Semester
July 1 for Fall Semester

Please submit the attached application and all required attachments to:

***Office of International Student Services
Administration Building Room 166X
Indiana University South Bend
1700 Mishawaka Ave. P.O. Box 7111
South Bend IN 46634-7111
Tel: 574-520-4419 Fax: 574-520-4590***

**OFFICE OF INTERNATIONAL STUDENT SERVICES
INTERNATIONAL STUDENT FEE REMISSION SCHOLARSHIP APPLICATION**

Please make sure you are eligible before completing this application. You may attach additional pages as needed.

Name _____ ID# _____ Date _____
Address _____ Phone _____
Country _____ Cumulative GPA _____ Expected Graduation Date _____
Academic Advisor _____ E-mail _____

Please answer the following questions about your personal finances.

1. How much rent do you pay each month? _
2. What car do you drive? Please give the make, model, and year. _
3. Have you traveled (within the U.S. or abroad) within the last year? If the answer is yes, where and for how long?
4. What other steps (in addition to this grant application) have you taken to try to meet your financial needs?
 - a. Are you working on campus?
 - __b. If not, have you applied to work on campus?
 - __c. Have you applied for CIS employment under Severe Economic Hardship?
5. **BUDGET** - Please complete the following budget to illustrate your financial need for the semester.

Total Funds Available:

Annual income of parent(s): Father _____ (local currency) = US\$

Mother _____ (local currency) = US\$

Amount of funding from other sponsor(s): Please specify your relationship to the sponsor

_____ (local currency) = US\$

Savings account(s): US\$

Checking account(s): US\$

Employment: hourly pay in US\$ _____ X _____ hours/week = \$US _____ /week

Other sources of funding: US\$ _____ Please specify source(s)

TOTAL FUNDS AVAILABLE: US\$

6. Students who are recipients of an award from the International Student Fee Remission Grant Program fund are asked to make a contribution to the “internalization of IUSB.” The purpose of this requirement is to provide students the opportunity to help develop IUSB as a campus that appreciates the value of internationalism in education. **You must select one of the following activities OR design an activity of your own in the space below.**

- _____ Help organize an event at the Jordan International Center
- _____ Assist with new international student orientation activities
- _____ Help organize an International Student Organization Activity
- _____ Speak about your country/culture in an IUSB classroom

OR

Design your own activity. Please be specific in describing this activity.

If you have received the International Student Scholarship/Grant in the past, in which international activities have you participated as part of your scholarship/grant requirement?

7. **REQUIRED ATTACHMENTS:** (Your application is not complete and will not be considered until you submit all of the following.)
- A. A letter from your sponsor(s)/family explaining why they are no longer able to support you fully. Please advise your sponsor(s)/family to be specific in this letter.
 - B. Financial documents that demonstrate your financial need. You must attach some type of written documentation showing how much money your sponsor/family has. For example, you can include completed tax forms from your sponsor/family, or a letter from your sponsor/family's employer(s) indicating this person's salary.
 - C. A letter of recommendation from a professor in your field.
 - D. Optional - You may attach any other documentation that will further document your financial difficulties. For example, you may write a letter to the committee that further details your situation.

Student Certification of Financial Need

I certify that 1) I have an unexpected financial hardship as described in this application; 2) I am in legal F-1 or J-1 status and 3) I have been making satisfactory progress toward completion of studies and I am not on academic probation.

If you are found to have falsified this document or any other document related to this scholarship application, you will have to repay the amount given to you.

Signature _____ Date _____