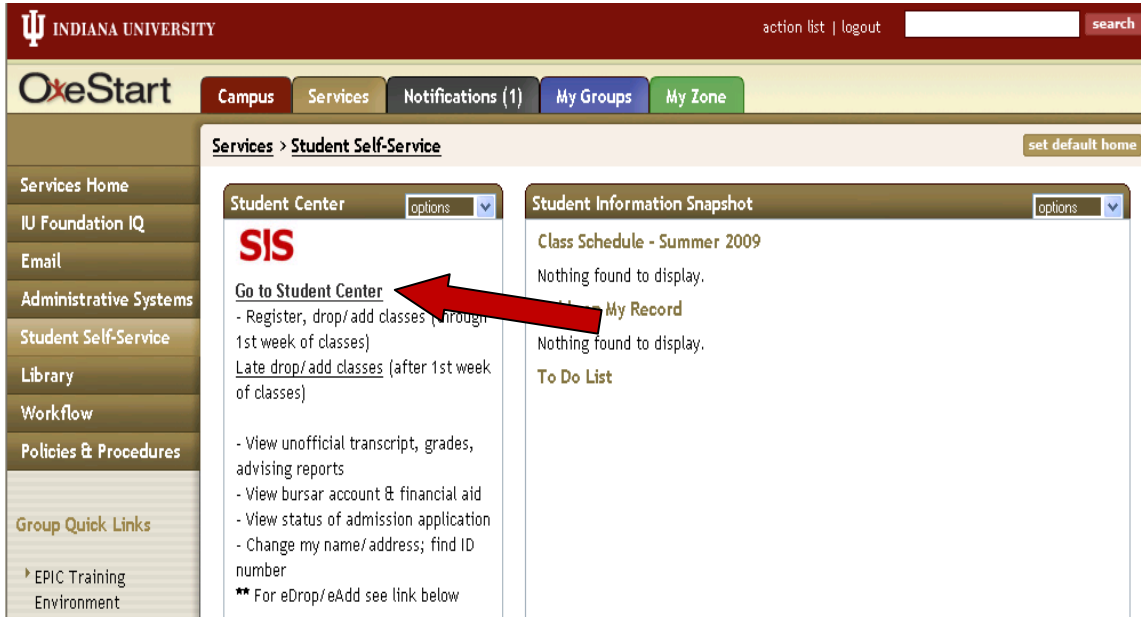


How to Drop a Class during Open Registration

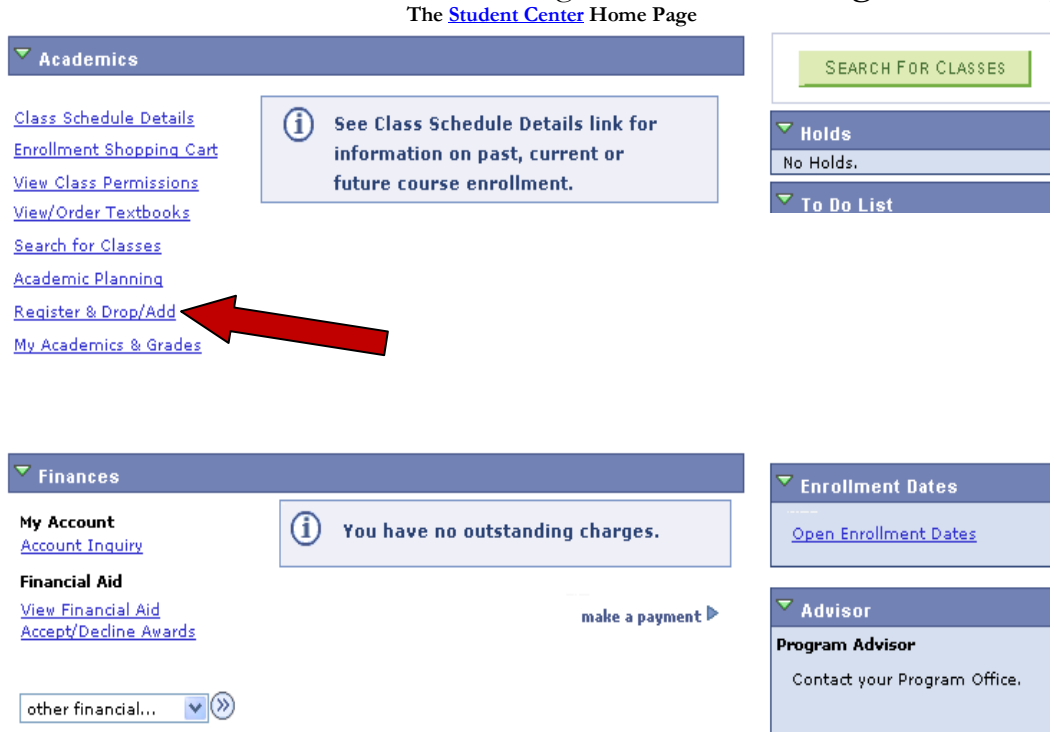
Step One: Navigate to the **OneStart** page, <http://onestart.iu.edu>; Click the **login** button.

Step Two: Log in user your **Username** and **Passphrase**.

Step Three: Click on **“Go To Student Center”**, which is in red and underlined.



Step Four: From the Student Center Home Page click the link **“Register & Drop/Add”**.



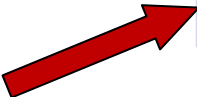
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Step Five (a): Select desired term. A list of terms (semesters) will appear. Select the one for which you wish to register and click **“Continue”**.

The [Student Center](#) Select Enrollment Term Page

Select Term

Select a term then click Continue.			
	Term	Career	Institution
<input type="radio"/>	Summer 2009	Graduate	South Bend
<input type="radio"/>	Fall 2009	Graduate	South Bend



CONTINUE



Student Center

[Go to Top](#)

Note: If you try to register before your registration appointment, you will receive the following message: “You do not have a valid enrollment appointment at this time.”

Step Five (b): You can view your [enrollment appointments](#) by going to the Student Center Home Page and clicking on **“Open Enrollment Dates”** to the right on the screen.

The [Student Center](#) Select Enrollment Term Page

Academics

- [Class Schedule Details](#)
- [Enrollment Shopping Cart](#)
- [View Class Permissions](#)
- [View/Order Textbooks](#)
- [Search for Classes](#)
- [Academic Planning](#)
- [Register & Drop/Add](#)
- [My Academics & Grades](#)

Deadlines URL

Fall 2009 Schedule			
	Campus	Class	Schedule
	IUSB	WOST-P 391 LEC (27100)	We 5:30PM - 8:00PM Wiekamp Hall (DW) 2105

SEARCH FOR CLASSES

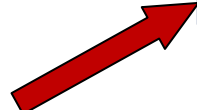
- Holds**
No Holds.
- To Do List**

Finances

- My Account**
[Account Inquiry](#)
- Financial Aid**
[View Financial Aid](#)

You have no outstanding charges at this time.

- Enrollment Dates**
[Open Enrollment Dates](#)



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Step Six: Select the link labeled "Drop".

The [Student Center](#) Drop Class Page

my class schedule || add || drop || swap || edit

Drop Classes

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Fall 2009 | Graduate | South Bend

✔ Enrolled
✘ Dropped
📅 Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status	Select
WOST-P 391 (27100)	PSYCH OF GND RACE & ETHNICITY (Lecture)	We 5:30PM - 8:00PM	Wiekamp Hall (DW) 2105	D. Bryant	3.00	✔	<input type="checkbox"/>

DROP SELECTED CLASSES

My Fall 2009 Class Schedule

[view/order textbooks](#)

✔ Enrolled
✘ Dropped
📅 Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
WOST-P 391 (27100)	PSYCH OF GND RACE & ETHNICITY (Lecture)	We 5:30PM - 8:00PM	Wiekamp Hall (DW) 2105	D. Bryant	3.00	✔

Step Four: Process the drop by clicking on the "Select Box" and click "Drop Selected Classes".

The [Student Center](#) Drop Classes Page

my class schedule || add || drop || swap || edit

Drop Classes

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Fall 2009 | Graduate | South Bend

✔ Enrolled
✘ Dropped
📅 Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status	Select
WOST-P 391 (27100)	PSYCH OF GND RACE & ETHNICITY (Lecture)	We 5:30PM - 8:00PM	Wiekamp Hall (DW) 2105	D. Bryant	3.00	✔	<input checked="" type="checkbox"/>

DROP SELECTED CLASSES

My Fall 2009 Class Schedule

[view/order textbooks](#)

✔ Enrolled
✘ Dropped
📅 Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
WOST-P 391 (27100)	PSYCH OF GND RACE & ETHNICITY (Lecture)	We 5:30PM - 8:00PM	Wiekamp Hall (DW) 2105	D. Bryant	3.00	✔

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Step Five: Confirm the drop by clicking on the "Finish Dropping" button, OR if it is not correct click "Cancel".

The [Student Center](#) Drop Classes Screen

my class schedule || add || drop || swap || edit

Drop Classes

2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

Fall 2009 | Graduate | South Bend

Enrolled
 Dropped
 Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
WOST-P 391 (27100)	PSYCH OF GND RACE & ETHNICITY (Lecture)	We 5:30PM - 8:00PM	Wiekamp Hall (DW) 2105	D. Bryant	3.00	<input checked="" type="checkbox"/>

OR

My Class Schedule Add Drop Swap Edit

Student Center

Step Six: View the results by clicking on the link labeled "My Class Schedule".

my class schedule || add || drop || swap || edit

Drop Classes

3. View results

View the results of your enrollment request.

Fall 2009 | Graduate | South Bend

Success: dropped
 Error: unable to drop class

Class	Message	Status
WOST-P 391	Success: This class has been removed from your schedule.	<input checked="" type="checkbox"/>

My Class Schedule Add Drop Swap Edit

Student Center

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