

MINUTES FOR RECYCLING COMMITTEE

February 6, 2008, 9:00 – 10:00 am, NS 376

Members present: Michelle Verges (Facilitator), George Candler, Jennifer Einspahr, Kristin LaFollette, Deb Marr, Albert Peiffer, Robert Pope, Andy Schnabel, Susan Thomas, Dave Vollrath

1. Minutes for the December meeting were approved.

2. Updates and open issues

a) Unopened 2005-07 campus bulletins

- There are 272 boxes (7 pallets) of unopened campus bulletins that need to be recycled (they have glue-bound backs). The cost of recycling these bulletins is over \$700, and the recycling budget cannot cover this kind of cost.
- Sue Thomas will contact Deb Richards to get figures on how much it costs to dump two waste containers, and she will contact Jeff Jones and Cathy Buckman (Registrar office) to let them know about the cost of recycling the bulletins and the cost of dumping the bulletins.
- Need to follow-up at the next meeting to see how to encourage a closer matching between the number of bulletins used vs. number of bulletins ordered.

b) Flyers and Labels for Recycling bins

- Deb needs to send Marietta a template for printing labels.
- The label template will be sent to the whole committee.

c) Update Website

Information that needs to be included on the website is listed in the December minutes.

- List of Recycling committee members
- List of Recycling events
- Update list of what can be recycled
- Post minutes
- Link to Facebook page
- Make sure Recycling page is listed in the A to Z webpage list

George Candler will update the website.

3. Composting Program

- Michelle posted a Composting tool-kit on the W: drive – go to TEMP folder, then click on “Composting tool-kit”
- Michelle will arrange conference call and/or composting site visit with Mark Davis and email the Committee about possible dates/times.
- Request for committee members interested in working on this issue: Jennifer, Albert, Sue, Deb, and Michelle volunteered to work on various aspects of this project.

4. Ideas for Preface articles (to be written by Amelia Sinnott or Recycling Committee members)

- Report research on the increase of recycling when recycling lids are used on recycling bins
 - Andy suggested including the importance of keeping trash and recycle bins together (no trash bin should be isolated from recycling containers)
- Promote Styrofoam and Plastic Bag drive, April 12th
- Article on turn off lights and safety issues
- Article on energy conservation with computers (Michelle will contact Matt Mooney about information for this article)

5. Update on planning for April 12th: Green Michiana: Sustainability Fair for Home Garden, and Road

Plastic bags and styrofoam will be collected April 8-12

- Michelle will ask WalMart if they are interested in helping with the recycling of plastic bags.

- Jennifer pointed out that storing styrofoam presents a fire hazard. Styrofoam will need to be stored in a Moving truck, outdoor shed, or possibly Loading Dock. Deb will check on cost of renting moving truck for a week.
- Deb will arrange for a meeting with those interested in coordinating the recycling drive for April 12th (and contact Martins Supermarket to see if they are interested in having a table advertising their efforts to reduce the use of plastic bags).
- Tom Brown from Free Geek Michiana (FGM) has offered to coordinate a computer recycling drive. "The primary mission of Free Geek is to keep computer components out of our landfill. FGM refurbishes computer systems to distribute to low income families. Currently, we are preparing computers for a Parent Teacher Organization to give to 60 targeted households in the Perley primary school district in South Bend."

6. Recycling at Elkhart Center

- Currently there is no organized recycling program at the Elkhart Center. Gail Woodward collects recycling and brings it to the South Bend Campus.
- Need to ask Michael Prater if recycling was included in the Cleaning Contract
- Michelle will call Gail Woodward

7. Announcement of Recycling Conference in Bloomington, May 2008

- Jeff Miller from Indiana Recycling Coalition interested in including IU-south Bend at this conference
- Check website and let Michelle Verges know if you are interested in attending.
<http://www.indianarecycling.org/>

Respectfully submitted (Secretary for the Day),
Deb Marr