

Department of English Attendance Policy

The Department of English requires students to attend class. Academic success depends on awareness of the sequence and deadlines of class assignments, preparation for class, and participation in class, whether as an attentive listener and note-taker or as an active discussant of the content and methodology of the course. The department recognizes that occasional absences from class may be unavoidable. However, academic success depends on regular attendance. More than three absences are excessive.* The department expects each student to know the attendance policy, to accept its provisions, and to be responsible for all work assigned and for material covered during absence.

*Individual instructors will inform their students of the consequences of excessive absences in their courses.

(Policy approved 4 May 1998)