

FINANCIAL AID TRANSFER INSTRUCTIONS ***2009 - 2010***



Office of Financial Aid • Indiana University South Bend • P.O. Box 7111 • South Bend, IN 46634-7111

TRANSFERRING TO IU SOUTH BEND FROM ANOTHER COLLEGE OR UNIVERSITY **(Please check each step when completed)**

Federal financial aid, including loans, is not automatically transferred from one campus or university to another.

If you are transferring in the middle of the academic year (i.e., the spring semester) AND you borrowed a loan for the 2009-2010 academic year through your previous school, make sure the college cancels the spring disbursement. You must inform your current lender that you are changing schools.

_____ You must be formally admitted to a degree-granting program at IU South Bend. **C.C.H.S., nondegree, guest, or stipulated students** are not eligible for financial aid. Contact the IU South Bend Office of Admissions at (574) 520-4839, Administration Building 159, if you are unsure of your admission status.

THERE ARE NO CHARGES FOR THE FOLLOWING SERVICES

_____ If you do not have one, request a federal PIN at www.pin.ed.gov.

_____ The Federal Processing Center needs to transmit your 2009-2010 FAFSA information to our university. If IU South Bend is not listed, our school code is **001816**. Make changes to your FAFSA via www.fafsa.ed.gov; select the Make Corrections link.

_____ If you received notification from the State Student Assistance Commission of Indiana (SSACI) that you are eligible for an Indiana Higher Education Award, you must notify SSACI that you have changed your college choice to IU South Bend. You can contact SSACI with your change of college choice by the following methods. **Please note:** Contacting SSACI via the Web is their preferred method.

Web: www.in.gov/ssaci/estudent
U.S. Mail: **State Student Assistance Commission of Indiana**
150 West Market Street - Suite 500
Indianapolis, IN 46204
Fax: **(317) 232-3260**

To make this change, you must notify SSACI 30 days before the semester ends.

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THERE ARE NO CHARGES FOR THESE SERVICES.

If you are transferring in the middle of the academic year (i.e. the spring semester) AND you borrowed a loan for the 2009-2010 academic year through IU South Bend, make sure that you inform the Office of Financial Aid so we can cancel the spring disbursement. You must tell your current lender that you are changing schools.

_____ Contact the Office of Financial Aid at the school you plan to attend to determine what their requirements are. You may be required to add your **new** school to your Student Aid Report by going to **www.fafsa.ed.gov** or by calling 1-800-4-FED-AID (1-800-433-3243). You will need your **new** school's Title IV school code, which can be found on the FAFSA website.

_____ If you received a Federal Perkins Loan as part of your financial aid package at IU South Bend, you must complete an exit interview. Contact the Student Loan Administration at 1-800-458-8756 to complete your exit interview by mail.

_____ If you received any Federal Direct Loans as part of your financial aid package at IU South Bend, you must complete an exit interview. Please log on to **www.iusb.edu/~sbfinaid**. Select Direct Loans located in the left hand margin. Then scroll down to the section "Student Loan Information" and select the appropriate Loan Exit link. Notify all of your loan servicers or guarantee agencies currently holding your previous student Loans that you are transferring to another school.

_____ If the college or university you are transferring to is located in Indiana **and** you were eligible for the Indiana Higher Education Award at IU South Bend, you must notify the State Student Assistance Commission of Indiana (SSACI) that you are transferring to a new school. You can contact SSACI with your change of college choice by the following methods. **Please note:** Contacting SSACI via the Web is their preferred method.

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