

Excessive hours but no degree Appeal

Printed Student Name

University ID

Federal law regulates the length of time a student may be eligible for financial aid. For undergraduate students, the maximum time frame is 150% of the school's published length of the educational program. IUSB's general published length is 124 credit hours, making the maximum hours for aid eligibility 186 credit hours. These hours include any courses completed at another college and transferred to Indiana University South Bend.

You have now exceeded the maximum number of accumulated credit hours. If you have mitigating circumstances, as described below, which affected your ability to complete your degree within the required timeframe you may submit this form, along with appropriate documentation for review. Submission of this form does not guarantee continuation of aid. **Please explain the reason for delay in degree completion:**

____ Change of Major*
Original Major: _____ New Major: _____
Have you changed your major more than once? No ____ Yes ____
If yes, how many times have you changed majors? _____

____ Other mitigating circumstance (provide documentation which supports your request).

To be completed by your Advisor.
Number of hours from prior major which apply to new major _____
Number of transfer hours which **DO NOT** apply toward your major _____
Effective date of change: _____

Additional Advisor Notes: _____

Advisor's printed name Advisor's signature Ext. Date

Student Signature Date

NOTE:
Graduate students cannot receive aid for attendance beyond the equivalent of 150% of the maximum time frame required to complete their degree.

* If a student changes majors but remains in the same school (i.e. from Psychology to English), this appeal will be denied. Students who change their major more than once may not be approved unless there were mitigating circumstances.