



# **DEPENDENT VERIFICATION WORKSHEET**

**2008 – 2009**

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Office of Financial Aid • Indiana University South Bend • P.O. Box 7111 • South Bend, IN 46634-7111

You have been selected for a process called verification. Before your file can be reviewed for an award, you and your parent(s) must complete this form and return it to our office along with all requested documentation. If you have questions, feel free to contact our office in person at Administration Building 157 or call (574) 520-4357. **PRINT ALL INFORMATION.**

**Section A: Student Information**

Last Name	First Name	Middle Initial	University ID # (NOT Social Security #)
Street Address (Include Apartment #)			Date of Birth
City	State	Zip Code	Daytime Phone # (Include Area Code)

**Section B: Family Information**

Write the names of all household members. Also, if any household member, **excluding** your parents, will be attending college at least half-time between July 1, 2008, and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program, list their information here. If you need more space, attach a separate page.

**List the people in your parents' household, include:**

- yourself and your parent(s) (including stepparent) even if you do not live with your parents, and
- your parents' other children, even if they do not live with your parent(s), only if (a) your parents provided more than half of their support from July 1, 2008, through June 30, 2009, or (b) the children would be required to provide parental information when applying for federal student aid, and
- other people if they now live with your parents, but only if your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008, through June 30, 2009.

Full Name	Age	Relationship to You	# of Months Lived With You in 2008	College Attending in 2008-2009
		<i>Self/Student</i>	<i>N/A</i>	<i>IU South Bend</i>

**General Tax Information**

- If you and/or your parents filed an IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico, or a foreign income tax return, provide signed copies of the correct forms. To complete the verification process, you and your parents must also provide copies of each person's W-2 forms.
- If you did not keep a copy of the tax return or did not file a tax return, request a printout or Letter 1722 by calling 1-800-829-1040, or obtain a copy from your tax preparer. **Note: Electronic filing declaration forms (Form 8453) are not acceptable for verification purposes.**

**Section C: Student Tax Forms and Income Information**

1. You must attach a copy of the signed income tax return, or Letter 1722, along with all schedules and W-2s.
2. Report funds received for child support and other untaxed income. **Please provide documentation (such as a year-end statement or a 1099) of child support/social security/other untaxed income received in 2007.**

Income Source	2007 Amount	Income Source	2007 Amount
Child Support:		Total From Box 12a-12d of W-2(s):	
Social Security (non-taxed):		Other:	
Welfare (including TANF):		Other:	

3. If you did not file a tax return, list your employer(s) and any income received and attach all W-2s.  
Employer(s): \_\_\_\_\_

**Section D: Parent(s) Tax Forms and Income Information**

1. You must attach a copy of the signed return, or Letter 1722, along with all schedules and W-2s.
2. Report funds received for child support and other untaxed income. **Please provide documentation (such as a year-end statement or a 1099) of child support/social security/other untaxed income received in 2007.**

Income Source	2007 Amount	Income Source	2007 Amount
Child Support:		Total From Box 12a-12d of W-2(s):	
Social Security (non-taxed):		Other:	
Welfare (including TANF):		Other:	

3. If you did not file a tax return, list your employer(s) and any income received and attach all W-2s.  
Employer(s): \_\_\_\_\_

**Section E: Certification**

Certification: Everyone who provides information on this worksheet must sign below to certify that the information they have provided is accurate as of the date signed. Anyone purposely giving false or misleading information on this form may be fined, sentenced to jail, or both. **Only one parent/stepparent signature is required for this form.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Father/Stepfather or  
Mother/Stepmother Signature

\_\_\_\_\_  
Date