New Course Request

Check Appropriate Boxes: Undergraduate credit [X] Graduate credit [ ] Professional credit [ ]

School/Division: BUSINESS & ECONOMICS

Academic Subject Code: BUS-M

Course Number: 329 (must be cleared with University Enrollment Services)

Instructor: Dr. O. SINGH

Course Title: SYSTEMS OF HEALTH CARE DELIVERY

Recommended Abbreviation: (Optional)

First time this course is to be offered (Semester/Year): SUMMER 2008

Credit Hours: Fixed at 3 or Variable from ______ to ______

Is this course to be graded S/F (only)? Yes [X] No [ ]

Is variable title approval being requested? Yes [X] No [ ]

Course description (not to exceed 50 words) for Bulletin publication: (see attached)

Lecture Contact Hours: Fixed at 2.5 per week or Variable from ______ to ______

Non-Lecture Contact Hours: Fixed at ______ or Variable from ______ to ______

Estimated enrollment: 10 of which 0 percent are expected to be graduate students.

Frequency of scheduling: once/year Will this course be required for majors? YES (for health care)

Justification for new course: New business concentration

Are the necessary reading materials currently available in the appropriate library? YES

Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: __________________________ Date: 12/7/07

Department Chairman/Division Director

Dean of Graduate School (when required)

Approved by: __________________________ Date: 12/10/07

Dean

Chancellor/Vice-President

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
Hi Susan,

As you may be aware, due to restructuring of SPEA, an undergraduate degree program, Health Care management, has been assigned to B&E for development and offering next fall. Initially it was assumed that course changes will be sufficient for this new program in B&E as we have planned to offer the program next fall. However, recently we have been told that we have to submit these on forms for new courses and get the approval of the Senate Curriculum Committee before posted for remonstration. I was told you have scheduled your meeting on December 14th at 10:00 AM. Would you please let me know if that is correct. We are trying our best to get our course posted for remonstration as we have already scheduled for the fall. The faculty members involved in the program are working on these forms and they should be ready soon. I need to get the approval of the B&E Curriculum Committee and the Dean’s signature for these forms. Would you please let me know when would be the latest that I can bring these to you so that the Committee can review them in this last meeting?

Thank you,

Asghar Sabbaghi

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BUS-H 320 Systems of Health Care Delivery (3 cr.) This course examines the foundations and historical precedents for the current health care system in the United States. It also covers the structures, processes, and policies for delivering health care services, and briefly reviews alternative systems used in other countries.

BUS-H 352 Health Care Financial Management (3 cr.) P: BUS-A 201, P: BUS-A 202. An introductory course that includes an overview of financial statements, costing of health care services, breakeven analysis, pricing decisions, budgeting, cost control, and basic financial management concepts such as time value analysis and financial risk.

BUS-H 354 Economics of Health Care (3 cr.) P: BUS-E 103, BUS-E 104. This course acquaints students with the application of economic principles to the delivery of health care services. It examines the demand-side and supply-side characteristics of health care, the economics of private and public health insurance, and the economic perspectives of health care policy.

BUS-H 402 Hospital Organization and Management (3 cr.) P: BUS-H 320. An overview of the governance, organization, and operational management of major institutions of health care delivery. Topics such as performance measurement, quality and economy, and organized physician and nursing services are included.

BUS-H 411 Management of Long-term Care Facilities (3 cr.) This course covers the organization and management of long-term care facilities, with particular emphasis on skilled care nursing homes. Topics include community and client exchanges, the legal and regulatory environment, financing and reimbursement, clinical organization and processes of care delivery, and managing the organization.
Course Description
A survey of the U.S. health care delivery system. The course is suited for students who have at least an upper level Sophomore standing and have already taken most of the general courses. Although students from all disciplines are welcome to take this course, this is a foundational course for students pursuing the BSHSM degree as it furnishes a comprehensive understanding of the nature, structure, processes, outcomes, and issues pertaining to health care delivery in the United States. Understanding the fundamentals of a complex health care delivery system is essential for subsequent courses the BSHSM students will take in health care management. The course will require some basic computational skills.

Course Learning Objectives
To meet the course expectations by the end of the semester, students must demonstrate college-level proficiency in understanding health care delivery and its numerous components. Learning health care technical vocabulary is essential. Proficiencies in these areas will be tested through short and long exams. The exams, however, will go beyond merely testing technical vocabulary. They will also test an understanding of the concepts as well as some factual information that will be discussed in this course.

Required Text

Course Format: The textbook for this course is used as the primary learning resource. Powerpoint slides will be made available on Oncourse (under ‘Assignments’) by 4 pm on the day of class. Materials covered in the slides also constitute a study guide that you should use to prepare for the exams. Since everything cannot possibly be covered in class, it will be important for students to study the pertinent sections from the textbook. It is also important to bring the textbook to each class session. You can expect to get questions on the exams from anything I may specifically point out (such as tables, charts, etc.) from the textbook.

Student Performance and Determinants of Success: While the tips given here do not guarantee success, past experience shows that successful students follow these rules very seriously:
- Regular class attendance, including on-time attendance.
- Going over materials covered in class and studying those sections from the textbook
- Attentive listening in class and taking notes.
- Diligently studying for the exams.
- Seeking help and advice from the instructor. When there are early indications that you may not be performing to your full potential (such as after the first exam), it is recommended that you discuss this early in the semester. Waiting till the end of the semester is generally too late.

Attendance Policy
The instructor will maintain a record of attendance. Habitual tardiness is disruptive, so students are expected to be in class on time. If you have to leave early for any reason, you should notify the instructor ahead of time.

Make-up Policy:
As a general rule, there is no make up for any missed work. Make-up for exams may be permitted only under extraordinary circumstances such as major illness or injury, or unexpected major events affecting a student's immediate family such as death. Appropriate documentation from a physician or funeral home will be required. A student may request make-up on account of other personal circumstances, such as having to be out of town, provided arrangements are made with the instructor at least two weeks in advance.

**Policy on a grade of Incomplete (I):**
An Incomplete is not automatic. The student must specifically request it. An Incomplete may be granted only for extraordinary circumstances (other than academic performance) that prevent a student from completing the course during the semester. Supporting documentation for the extraordinary circumstances must be produced. The student must have completed at least 75% of the coursework with a passing grade. The instructor will provide the student in writing the requirements for completing the course.

**Withdrawal:**
Withdrawal with a grade of W: The student has the responsibility for complying with the University's withdrawal policy. Contact the Registrar's office for further details. If a student does not officially withdraw from the course, university policy requires that a grade of F be recorded.

**Classroom Conduct:**
Students have a responsibility to ensure that the learning environment in the classroom is not compromised through their own neglect. Students are subject to severe penalties for any undue disturbances, private conversations, or inattention in class. No beepers or buzzers should sound when the class is in session. Please shut off such devices before entering the classroom. Penalties: 1st offence: 10 points; 2nd offence: 20 points; 3rd offence: 40 points; 4th offence: 80 points.

**Accommodations**
**Religious observances:** If any student will require academic accommodations for a religious observance, please provide me with a written request to consider a reasonable modification for that observance by the end of the second week of the course.

**Disability:** If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact Eric Wagenfeld, Director of Disabled Student Services (Administration Building, Room 104, telephone number 520-4832) as soon as possible to work out the details. Once Mr. Wagenfeld has provided you with a letter attesting to your needs for modification please bring the letter to me.

**Means of Contact:**
A student's IUSB e-mail address is the only official means for communicating with the student.

**Changes to syllabus**
The instructor reserves the right to make reasonable changes to this syllabus. Any such changes will be announced in class.

**Grading:**

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Exams (25 points each)</td>
<td>100</td>
</tr>
<tr>
<td>Mid-term exam</td>
<td>100</td>
</tr>
<tr>
<td>Final exam (non-cumulative)</td>
<td>100</td>
</tr>
</tbody>
</table>

Total points = 300 (actual points earned will be converted to a percentage)
A = 92+; A- = 89-91; B+ = 86-88; B = 82-85; B- = 78-81; C+ = 75-77; C = 71-74; C- = 68-70; D+ = 65-67; 
D = 62-64; D- = 59-61; F = <59

All exams will be multiple-choice and will have time limitations.

Interpretation of grades:
A - A-: Student substantially exceeded expectations by demonstrating a high level of proficiency.
B - B+: Student met expectations by demonstrating an above-average level of proficiency.
C - C-: Student met expectations at an average level of learning.
Below C: Student did not meet expectations.

Whatever points a student earns on the above exams will determine the final grade. There are no special deals available to anyone. The only fair way is to treat all students alike.
## COURSE SCHEDULE

1. Aug 30  
   A distinctive system of health care delivery  
   Ch 1

2. Sep 6  
   Beliefs, values, and health  
   *Bring a calculator to class*  
   Ch 2

3. Sep 13  
   **Exam 1**  
   The evolution of health services  
   Ch 3

4. Sep 20  
   Health services professionals  
   Ch 4

5. Sep 27  
   **Exam 2**  
   Medical technology  
   Ch 5

6. Oct 4  
   Health services financing  
   Ch 6

7. Oct 11  
   Outpatient and primary care  
   Ch 7

8. Oct 18  
   **Mid-term exam** (Chapters 1 – 7)  
   Ch 8

9. Oct 25  
   Inpatient facilities and services  
   *Bring a calculator to class*  
   Ch 9

10. Nov 1  
    Managed care  
    Ch 9

11. Nov 8  
    **Exam 3**  
    Integrated organizations  
    Ch 9

12. Nov 15  
    Long-term care  
    Ch 10

13. Nov 22  
    No class

14. Nov 29  
    **Exam 4**  
    Cost, access, and quality  
    Ch 12

15. Dec 6  
    The future of health care  
    Ch 14

16. Dec 13  
    **Final exam – 5:30 – 7:30** (Chapters 8, 9, 10, 12, 14)