New Course Request

Indiana University

Check Appropriate Boxes: Undergraduate credit ☒ Graduate credit ☐ Professional credit ☐

1. School/Division: CLAS / CRIMINAL JUSTICE
2. Academic Subject Code: CJS

3. Course Number: P100 (must be cleared with University Enrollment Services)
4. Instructor: Seniff

5. Course Title: Introduction to Criminal Justice

Recommended Abbreviation (Optional) (Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): F 08

7. Credit Hours: Fixed at 3 or Variable from ___________ to ___________

8. Is this course to be graded S-F (only)? Yes ☒ No ☐

9. Is variable title approval being requested? Yes ☐ No ☒

10. Course description (not to exceed 50 words) for Bulletin publication:

   Historical and philosophical background, structure, functions, and operation of the
criminal justice system in the United States. Introduction to and principles of
formal behavior control.

11. Lecture Contact Hours: Fixed at 3 or Variable from ___________ to ___________

12. Non-Lecture Contact Hours: Fixed at ___________ or Variable from ___________ to ___________

13. Estimated enrollment: 40 of which 0 percent are expected to be graduate students.

14. Frequency of scheduling: 2X per year. Will this course be required for majors? Yes ☒

15. Justification for new course: Elimination of SPEA

16. Are the necessary reading materials currently available in the appropriate library?

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

Brenda Pest
Department Chairman/Division Director

Date 12-17-07

Approved by:

[Signature]

Date 1/22/08

Dean

[Signature]

Date

Chancellor/Vice-President

University Enrollment Services

Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 724 University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White
Undergraduate Program

Courses

Criminal Justice Course Descriptions
Approved Optional Courses for Majors

Criminal Justice Course Descriptions

Please note: these may vary as courses may be added and courses may no longer be offered

P100 Introduction to Criminal Justice (3 cr.) S&H Historical and philosophical background, structure, functions, and operation of the criminal justice system in the United States. Introduction to and principles of formal behavior control. I Sem., II Sem., SS.

P150 Introductory Topics in Criminal Justice (3 cr.) S&H Introduction to a specific topic related to crime and justice. Topics vary each semester; see listing in the online Schedule of Classes. May be repeated with different topics for a maximum of 6 credit hours. Credit will not count toward requirements of the major or minor.

P200 Theories of Crime and Deviance (3 cr.) S&H Critical examination of biological, psychological, and sociological theories of crime and deviance. Examination of individual, group, and societal reactions to norm-violating behaviors. I Sem., II Sem., SS.

P202 Alternative Social Control Systems (3 cr.) S&H Structure and operation of institutions, such as family, religion, education, and mass media, that create norms and socialize individuals. Interaction of these with one another and with the criminal justice system. I Sem., II Sem.

P210 Service Learning Experience in Criminal Justice (1 cr.) C: Enrollment in an approved criminal justice course and approval of instructor. Students work with community groups related to criminal justice issues. Requirements typically include training, weekly meetings with a community group, related readings, and written reflective statements. Credit will not count towards requirement of major or minor. Students may complete no more than a maximum of 6 credit hours for any combination of P210, P281, and P481.

P250 Issues in Criminal Justice (3 cr.) S&H Thorough review and analysis of issues currently facing the criminal justice system. Topics vary each semester; see listing in the online Schedule of Classes. May be repeated with different topics for a maximum of 6 credits.

P281 Internship Transfer Hours in Criminal Justice (1-3 cr.) This course is designed for students who want to transfer internship credit hours completed at another institution. Students currently enrolled at IU Bloomington cannot register for this class. Credit will not count toward requirements of the major, certificate, or minor. Students may complete no more than a maximum of 6 credit hours for any combination of P210, P281, and P481.

P290 The Nature of Inquiry (3 cr.) Introduction to research methodology, nature of scientific inquiry, research design, basic research methods, and presentation of research findings. I Sem., II Sem.

K300 Techniques of Data Analysis (3 cr.) N&M CJUS K300 is the second half of a research methods-data analysis sequence. It covers the properties of single variables, the measurement of association between pairs of variables, and statistical inference. Additional topics, such as the analyses of qualitative and aggregated data, address specific criminal justice concerns. Credit given for only one of the following: CJUS K300, Sociology S371,
P100 INTRODUCTION TO CRIMINAL JUSTICE
FALL 2008

Day: Mon.-Wed.            Instructor: Richard A. Seniff
Time: 1:00-2:15 p.m.     Telephone: Office: 520-4287
Room: DW 1150                  Home: 288-1270
                                     Email: rseniff@iush.edu

Office Hours: DW 2235 Monday & Wednesday 8:00 - 10:00 a.m. or by appointment

Text: Cole, George F. and Smith, Christopher E., Criminal Justice in America, 5th ed.

COURSE OVERVIEW
This is an introductory level course that introduces the student to the criminal justice
system of the United States and its function in contemporary society. We will examine
“the system” by examining the functions and objectives of contemporary law
enforcement, the courts, and corrections.

We will examine the roles of those who enforce the law at the local, federal, and state
level; examine the functions of the judge, prosecutor, defense attorney, and public
defenders; analyze the concept of bail and survey the sentencing process; and probe the
functions and objectives of probation and parole officers.

A variety of methods will be used to cover material, including lecture, class room
discussion, video, and group projects.

COURSE OBJECTIVES

1. Demonstrate familiarity with the components of the criminal justice system,
   including: law enforcement, courts, and corrections.
2. Demonstrate an understanding of the issues involved in the administration of
   justice
3. Identify the various methods of measuring crime.
4. Describe the role of police officers and identify the laws that affect law
   enforcement operations.
5. Relate current issues to the evolution of functions, programs and values of the
   criminal justice system.
6. Describe the role of corrections, including probation and parole.
7. Describe how the juvenile justice system and process works.

COURSE REQUIREMENTS
Participation Policy
It is expected that you will do the reading assignments prior to class and be ready to
participate in class discussions, offering insight and understanding of the material.
Attendance
Students are expected to attend all classroom sessions. Class roll will be taken. There are no provisions for “excused” or “unexcused” absences in this course. We will follow a no fault policy: you are either here or you are not. All absences will be treated the same.

If you are absent, it is up to you to find out from another classmate what you missed. There will be no makeup tests unless prior arrangements were made.

Whether you attend or not, written assignments are due on the designated day without exception. If you have to miss class, you may send your assignment with another student or leave it in the section office. The following schedule will be used for the attendance portion of your grade:

<table>
<thead>
<tr>
<th>Misses</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-1</td>
<td>+10</td>
</tr>
<tr>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>3+</td>
<td>-5 points for each miss</td>
</tr>
</tbody>
</table>

Exams and Quizzes
There will be four scheduled examinations during the semester. These will be multiple choice, true/false, matching, or essay questions. The exams will be based on lecture materials, reading assignments, and class discussions. Point values of the exams will be determined at the time the exams are given. There will be no make-up exams unless prior arrangements have been made.

Quizzes may be given at any time without notice by the instructor. Point value will be determined at the time quizzes are given.

Homework
Homework assignments may be given at the instructor’s discretion. Point value will be determined at the time of the assignment.

All homework assignments will be typed or computer generated with 1 inch margins and double spaced. This is a college course; therefore, papers should be written at the college level. Grammar and spelling will count.

Term Paper
Each student will be required to choose a topic or concept presented in the text and submit a research paper on that topic. Topics must have the instructor’s approval. The purpose of the paper is to illustrate understanding of course-related material beyond what is described in the text. A minimum of six resources must be listed in your bibliography. A maximum of three of those resources can be from the internet. Others must be from professional journals or publications. Proper form should be used; either MLA or APA format is acceptable. Be sure to cite properly - do not plagiarize. 100 points.
WRITING CENTER
The ability to write well is an essential part of most professions, and is a fundamental requirement for all SPEA courses. You can improve your writing skills by utilizing the IUSB WRITING CENTER. The Center is staffed by experienced writing consultants who will help you develop the skills required to prepare assignments that meet the high standards of SPEA instructors.

ACADEMIC INTEGRITY
Work (tests, homework, papers, etc.) that you do for this course must be your own. Your conduct must conform to the Indiana University Code of Student Rights, Responsibilities and Conduct pages 17-18. This document is also available on the web at http://www.iusb.edu/~stulife Code of Student Rights, Responsibilities and Conduct Section III.

COURTESY
All students will treat others with respect at all times. We may disagree on certain issues and enter into a healthy dialog; however, we must keep an open mind and respect other student’s differing opinions and points of view. Remember to focus on the issue, not the person.

All pagers and cell phones are to be either shut off or put in the vibrate mode. If you need to respond to a call or page, please leave the room so as not to disrupt the rest of the class.

SPECIAL CONDITIONS
If a student has a disability that will require special testing or classroom accommodations, please see me during the first weeks of class.

GRADES
Grades will be determined by the percentage of total aggregate points accumulated by each student. Letter grade values are as follows:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>98 - 100</td>
<td>A+</td>
</tr>
<tr>
<td>94 - 97</td>
<td>A</td>
</tr>
<tr>
<td>90 - 93</td>
<td>A-</td>
</tr>
<tr>
<td>87 - 89</td>
<td>B+</td>
</tr>
<tr>
<td>84 - 86</td>
<td>B</td>
</tr>
<tr>
<td>80 - 83</td>
<td>B-</td>
</tr>
<tr>
<td>77 - 79</td>
<td>C+</td>
</tr>
<tr>
<td>74 - 76</td>
<td>C</td>
</tr>
<tr>
<td>70 - 73</td>
<td>C-</td>
</tr>
<tr>
<td>67 - 69</td>
<td>D+</td>
</tr>
</tbody>
</table>
**TENTATIVE CLASS SCHEDULE**

This class schedule is meant to be a guideline. It is subject to change relative to class dynamics at the instructor’s discretion.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>M 8/27</td>
<td>Introduction and course review</td>
<td>Read Ch. 1</td>
</tr>
<tr>
<td>W 8/39</td>
<td>Ch. 1: The Criminal Justice System</td>
<td></td>
</tr>
<tr>
<td>M 9/3</td>
<td>NO CLASS – LABOR DAY</td>
<td></td>
</tr>
<tr>
<td>W 9/5</td>
<td>Ch. 1 cont’d</td>
<td>Read Ch. 2</td>
</tr>
<tr>
<td>M 9/10</td>
<td>Ch. 2: Crime &amp; Justice in America</td>
<td>Read Ch. 3</td>
</tr>
<tr>
<td>W 9/12</td>
<td>Ch. 2 cont’d</td>
<td></td>
</tr>
<tr>
<td>M 9/17</td>
<td>Ch. 3: CJ and the Rule of Law</td>
<td>Study for exam #1</td>
</tr>
<tr>
<td>W 9/19</td>
<td>Ch. 3 cont’d</td>
<td></td>
</tr>
<tr>
<td>M 9/24</td>
<td>Exam #1 (1-3)</td>
<td>Read Ch. 4</td>
</tr>
<tr>
<td>W 9/26</td>
<td>Ch. 4: Police</td>
<td></td>
</tr>
<tr>
<td>M 10/1</td>
<td>Ch. 4 cont’d</td>
<td>Read Ch. 5</td>
</tr>
<tr>
<td>W 10/3</td>
<td>Ch. 5: Police Officers and LE Operations</td>
<td></td>
</tr>
<tr>
<td>M 10/8</td>
<td>Ch. 5 cont’d</td>
<td>Read Ch. 6</td>
</tr>
<tr>
<td>W 10/10</td>
<td>Ch. 6: Policing: Issues and Challenges</td>
<td></td>
</tr>
<tr>
<td>M 10/15</td>
<td>Ch. 6 cont’d</td>
<td>Read Ch. 7</td>
</tr>
<tr>
<td>W 10/17</td>
<td>Ch. 7: Police and Constitutional Law</td>
<td></td>
</tr>
<tr>
<td>M 10/22</td>
<td>Ch. 7 cont’d</td>
<td>Study for exam #2</td>
</tr>
<tr>
<td>W 10/24</td>
<td>Exam #2 (4-7)</td>
<td>Read Ch. 8</td>
</tr>
<tr>
<td>M 10/29</td>
<td>Ch. 8: The Courts and Adjudication</td>
<td></td>
</tr>
</tbody>
</table>
W 10/31        Ch. 8 cont’d                Read Ch. 9
M 11/5        Ch. 9: Pretrial Procedures, Plea Bargaining and the Criminal Trial
W 11/7        Ch. 9 cont’d                Read Ch. 10
M 11/12       Ch. 10: Punishment and Sentencing
W 11/14       Ch. 10 cont’d                Study for exam #3
M 11/19       Exam #3 (8-10)               Read Ch. 11
W 11/21       Ch. 11: Corrections
M 11/26       Ch. 11 cont’d                Read Ch. 12
               Term Papers Due
M 11/28       Ch. 12: Community Corrections, Probation & Intermediate Sanctions  Read Ch. 13
W 12/3        Ch. 13: Incarceration and Prison Society  Read Ch. 14 & 15
M 12/5        Ch. 14: Reentry into the Community
               Ch. 15: Juvenile Justice
M 12/10       No Class                    Study for Final
W 12/12       Final Exam
**STUDENT RESOURCES**

*The following is a partial list of resources available to you. Please contact your advisor if you have any additional questions or concerns.*

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC RESOURCE CENTER</td>
<td>520-4193</td>
</tr>
<tr>
<td>ALUMNI AFFAIRS</td>
<td>520-4381</td>
</tr>
<tr>
<td>BOOKSTORE</td>
<td>520-4312</td>
</tr>
<tr>
<td>BURSAR/CASHIER</td>
<td>520-4253</td>
</tr>
<tr>
<td>CAREER MANAGEMENT</td>
<td>520-4425</td>
</tr>
<tr>
<td>CHILD DEVELOPMENT CENTER</td>
<td>520-4485</td>
</tr>
<tr>
<td>COUNSELING CENTER</td>
<td>520-4125</td>
</tr>
<tr>
<td>DISABLED STUDENT SERVICES</td>
<td>520-4479</td>
</tr>
<tr>
<td>FINANCIAL AID</td>
<td>520-4357</td>
</tr>
<tr>
<td>INTERNATIONAL PROGRAMS</td>
<td>520-4419</td>
</tr>
<tr>
<td>IT HELP DESK</td>
<td>520-4362</td>
</tr>
<tr>
<td>PARKING SERVICES</td>
<td>520-6528</td>
</tr>
<tr>
<td>REGISTRAR’S OFFICE</td>
<td>520-4452</td>
</tr>
<tr>
<td>SAFETY AND SECURITY</td>
<td>520-4499</td>
</tr>
<tr>
<td>STUDENT ACADEMIC SUPPORT SERVICES</td>
<td>520-4135</td>
</tr>
<tr>
<td>WRITING CENTER</td>
<td>520-4495</td>
</tr>
</tbody>
</table>
INDIANA UNIVERSITY SOUTH BEND
COMMUNICATION POLICY

The following is the new policy adopted by the Chancellor’s cabinet regarding email communication. If you have any questions regarding the following policy, please contact your advisor.

Indiana University South Bend is pleased to announce that electronic mail (email) is now an official means of communication with students. You will benefit by receiving timely, accurate, and up-to-date communication about matters affecting students including:

- financial aid and scholarships
- registration
- billing notification
- university policy statements
- university services and events
- course requirements
- degree completion and/or graduation
- judicial and administrative actions
- academic calendar

To set up your email account, visit the website, http://itaccounts.iu.edu/ and follow the instructions on the screen. If you encounter any problems in establishing your account, visit the IT Helpdesk in DW 1245.

A student’s failure to receive or read official university communications sent to the student’s official email address does not absolve the student from knowing and complying with the content of the official communication.

It is recommended that students check email messages at least once daily. The university provides a simple mechanism for students to forward email from the official university email address to another email address of the student’s choice. However, students who choose to have email forwarded to another email address do so at their own risk.