New to this Campus  
Indiana University  
IUSB Campus

Check Appropriate Boxes:  
Undergraduate credit [X]  
Graduate credit [ ]  
Professional credit [ ]

1. School/Division  
CLAS/CRIMINAL JUSTICE  
2. Academic Subject Code  
X35T CJUS

3. Course Number  
P300  
(must be cleared with University Enrollment Services)

4. Instructor  
Varies

5. Course Title  
Topics in Criminal Justice

Recommended Abbreviation (Optional)  
(Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year):  
SUM II 08

7. Credit Hours: Fixed at  
3  
or Variable from  
__________ to  
__________

8. Is this course to be graded S-F (only)?  
Yes [ ]  
No [X]

9. Is variable title approval being requested?  
Yes [ ]  
No [X]

10. Course description (not to exceed 50 words) for Bulletin publication:

   Extensive analysis of selected topics and themes in criminal justice.  
   Topics vary each semester; see listing in the Schedule of Classes.  
   May be repeated for a total of 9 credit hours with different topics.

11. Lecture Contact Hours: Fixed at  
3  
or Variable from  
__________ to  
__________

12. Non-Lecture Contact Hours: Fixed at  
__________  
or Variable from  
__________ to  
__________

13. Estimated enrollment:  
25  
of which  
0  
percent are expected to be graduate students.

14. Frequency of scheduling:  
1X every  
3rd semester

   Will this course be required for majors?  
No

15. Justification for new course:  
Elimination of SPEA

16. Are the necessary reading materials currently available in the appropriate library?

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:  
Barbara Ross  
Date 12/17/07

Department Chairman/Division Director

Approved by:  
John M. Smith  
Date 2/12/08

Dean  
ABSO DEAN CCAS

Date

Dean of Graduate School (when required)

Chancellor/Vice-President

Date

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 724  
University Enrollment Services Final—White: Chancellor/Vice-President—Blue: School/Division—Yellow;  
Department/Division—Pink; University Enrollment Services Advance—White
P202 Alternative Social Control Systems (3 cr.) S & H Structure and operation of institutions, such as family, religion, education, and mass media, that create norms and socialize individuals. Interaction of these with one another and with the criminal justice system. I Sem., II Sem.

P250 Issues in Criminal Justice (3 cr.) S & H Thorough review and analysis of issues currently facing the criminal justice system. Topics vary each semester: see listing in the online Schedule of Classes. May be repeated with different topics for a maximum of 6 credit hours.

P281 Internship Transfer Hours in Criminal Justice (1-3 cr.) This course is designed for students who want to transfer internship credit hours completed at another institution. Students currently enrolled at IU Bloomington cannot register for this class. Credit will not count toward requirements of the major or the minor. Students may complete no more than a maximum of 6 credit hours for any combination of P281 and P481.

P290 The Nature of Inquiry (3 cr.) Introduction to research methodology, nature of scientific inquiry, research design, basic research methods, and presentation of research findings. I Sem., II Sem., SS.

K300 Techniques of Data Analysis (3 cr.) N & M P: MATH M014 or equivalent. R: 3 credit hour mathematics course approved for College of Arts and Sciences mathematics requirement. K300 is the second half of a research methods-data analysis sequence. It covers the properties of single variables, the measurement of association between pairs of variables, and statistical inference. Additional topics, such as the analyses of qualitative and aggregated data, address specific criminal justice concerns. Credit given for only one of the following: K300, SOC S371, ECON E370 or S370, MATH/PSY K300 or K310, or SPEA K300.

P300 Topics in Criminal Justice (3 cr.) Extensive analysis of selected topics and themes in criminal justice. Topics vary each semester; see listing in the online Schedule of Classes. May be repeated with different topics for a maximum of 9 credit hours.
ADA Disability Statement

If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Disabled Student Services (Administration Building, room 149, telephone number 520-4832), as soon as possible to work out the details. Once the Director has provided you with a letter attesting to your needs for modification, bring the letter to me. For more information, please visit the web site for Office of Disabled Student Services http://www.iusb.edu/~sbdss/services.shtml

Accommodations for Religious Observance Statement

If any student will require academic accommodations for a religious observance, please provide me with a written request to consider a reasonable modification for that observance by the end of the second week of the course. Contact me after class, during my office hours, or by individual appointment to discuss the issue. If after discussion we reach no consensus, either party or both should seek the advice of the Department Chair or the Dean, and if no consensus is reached, then the advice of the Vice Chancellor of Academic Affairs ("VCAA"). Either the instructor or the student may appeal the VCAA’s decision to the Office of Affirmative Action within ten business days of the determination.

Academic Honesty Statement

It is the responsibility of the student to know of the prohibited actions such as cheating, fabrication, plagiarism, academic, and personal misconduct, and thus, to avoid them. All students are held to the standards outlined in the code. Please reference the entire code for a complete listing (http://www.dsa.indiana.edu/Code/). Any violation may result in serious academic penalty, ranging from receiving a warning, to failing the assignment, to failing the course, to expulsion from the University.
SAMPLE – OTHER SYLLABI WILL VARY BASED ON TOPIC

P300 - COUNSELING FOR OFFENDERS
SUMMER SESSION TWO 2008

Tuesday and Thursday 9:00-12:15

Professor: Dr. Barbara Peat
DW2231 520-4549
bpeat@iusb.edu

Office Hours
By Appointment Only


OBJECTIVES:
Explore correctional counseling as a profession (hiring standards, duties, and responsibilities, ethical considerations, etc.)

Develop an understanding of the purpose of correctional counseling and treatment
Learn the meaning of terms frequently used in the counseling field
Develop a knowledge of common assessment instruments
Develop an understanding of the classification schemes used with offender populations
Apply various types of counseling models through use of scenarios

ATTENDANCE AND PARTICIPATION POLICY
Students are expected to attend all classroom sessions. Class roll will be taken. There are no provisions for excused or unexcused absences in this course. Students are expected to participate in class discussions. To do so, students will need to complete weekly reading assignments before each class.

GRADING SYSTEM
There are 100 possible points available. There will be five examinations given during the semester, each counting for 15% of the final grade. These exams will consist of multiple choice questions, based on lecture materials, reading assignments, and class discussions. There will be one paper required worth 25% of the final course grade. Instructions for this paper will be distributed in class.

NOTE: There will be no make up exams and the paper must be handed in at the beginning of class on the date in which it is due. Papers will be lowered one complete grade if not handed in at the beginning of class the day it is due and one grade will be lowered for every calendar day it is late thereafter.
POINT AND LETTER GRADE VALUE

<table>
<thead>
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<th>Score Range</th>
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<tr>
<td>97 - 100</td>
<td>A+</td>
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<td>94-96</td>
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<td>D-</td>
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<tr>
<td>Below 60</td>
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READING ASSIGNMENTS AND EXAM SCHEDULE: (This schedule is considered tentative. If schedule adjustments are required, changes will be announced in class).

JULY

<table>
<thead>
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<tr>
<td>8</td>
<td>Introduction/Terminology</td>
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<td>10</td>
<td>Chapter one and two</td>
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<td>Chapter seven</td>
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<td>Exam #2/Chapter three</td>
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<td>24</td>
<td>Chapter four</td>
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<td>29</td>
<td>Chapter five</td>
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<td>31</td>
<td>Exam #3/Chapter eight</td>
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AUGUST

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<tr>
<td>5</td>
<td>Chapter nine and ten</td>
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<tr>
<td>7</td>
<td>Exam #4/Chapter eleven</td>
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<tr>
<td>12</td>
<td>Chapter twelve and thirteen/ Paper Due</td>
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<td>14</td>
<td>Exam #5</td>
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J370 PAPER INSTRUCTIONS

Students are required to research an offender counseling program or model of their choice. They are to gather 10 references directly related to the program/model to be used in their paper. Each student will select a different topic.

Papers must include the following -

A title page including:
Appropriate title - you name the paper. Think of it as something you would name a research article. Should clearly state what the paper will be about.
Your name, name and number of course, due date of paper

Paper needs to have, at the minimum, the following headings:

**Introduction** - use this paragraph(s) to lead the reader to a clear understanding of what the paper will be about and to peak the interest of the reader

**Headings in the Body** (don’t use the header “body” – use headings related to your paper) - Separate paragraph(s) summarizing each reference. You should summarize and paraphrase what other authors have to say about your topic. The summary needs to give enough information so that the reader comes away with a clear understanding of the main points of the article. Organize this information in some meaningful way. For example, chronologically by year or in subheadings based on types of information. Transition sentences should be used to organize the material and to make the information given flow from one paragraph to another.

**Conclusion** - this is where you wrap up the conclusions of the referenced materials and draw your own inferences after taking into consideration what these other authors have said. Therefore, your conclusion will be more than just a short paragraph. It must be stated in a clear and concise manner which leads the reader to draw his/her own conclusions after having read all your material.

**References** – use APA style for both in text references as well as development of your reference page attached at the end.

Papers must be typed using 12 point font, double spaced using one inch margins and appropriate grammar, punctuation, and spelling. Pages must be numbered.

This assignment is worth 25 points. Points will be awarded on the clarity and comprehensive
nature in which the student completes each of the above stated requirements as well as appearance.

Title Page 1 points
Introduction 4 points
Relevance and Quality of References 5 points
Summary of references 10 points
Conclusion 5 points

You are given an opportunity to gain 5 points extra credit toward your overall points in the class by submitting an outline of your paper by July 22, 2008. The outline must contain the following:

Title page as per instructions
An outline of the body of the paper
Reference page using APA guidelines of a minimum of 10 references you will be using for your paper

This outline must be typed using appropriate grammar, punctuation, and spelling.