Matching
New Course Request

Indiana University
South Bend Campus

Check Appropriate Boxes: Undergraduate credit ✓ Graduate credit □ Professional credit □

1. School/Division: Raclin School of the Arts
2. Academic Subject Code: FINA
3. Course Number: S305 (must be cleared with University Enrollment Services)
4. Instructor: K. Ackoff
5. Course Title: Graphic Design Internship

Recommended Abbreviation (Optional): (Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Summer 2007
7. Credit Hours: Fixed at _________ or Variable from _______ to 6
8. Is this course to be graded S-F (only)? Yes ___ No X
9. Is variable title approval being requested? Yes ___ No X
10. Course description (not to exceed 50 words) for Bulletin publication:

   Graphic Design Internship: is a supervised experience where students work for clients in a professional graphic design environment.

11. Lecture Contact Hours: Fixed at _________ or Variable from _________ to

12. Non-Lecture Contact Hours: Fixed at _________ or Variable from _________ to

13. Estimated enrollment: ______ of which none percent are expected to be graduate students.
14. Frequency of scheduling: every semester Will this course be required for majors? yes
15. Justification for new course: To replace independent study course number.
16. Are the necessary reading materials currently available in the appropriate library? N/A
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.
18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: __________________________ Date: 9/21/06

Department Chairman/Division Director

Dean of Graduate School (when required)

Approved by: __________________________ Date: 10/14/06

Dean

Chancellor/Vice-President

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
Course Description:
S305 Graphic Design Internship: is a supervised experience where students work for clients in a professional graphic design environment.

Design Center is going strong. Still working out the details but have done quite a few projects for the campus and nonprofit clients.

Marilyn

-----Original Message-----
From: Ackoff, Karen B.
Sent: Sat 9/9/2006 12:11 PM
To: Whitesell, Marilyn T.
Subject: Re: Graphic Design Internship

Hi Marilyn,

We are going to be using the course number S305 for our internship (we are in the process of revising bulletin copy).

Do you have a course description?

Also, I'd love to know more about how the Design Center is progressing. Perhaps I can give you a call sometime?

Cheers,
Karen

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10/13/2006