Course Change Request

Indiana University

Check Appropriate Boxes: Undergraduate credit [x] Graduate credit [] Professional credit []

1. School/Division: ARTS - MUSIC
2. Academic Subject Code: MUS
3. Current Course Number: 102
4. Current Credit Hours: 2
5. Current Title: PIANO CLASS II
6. Effective Semester/Year for changes listed below: FALL 2010
7. Instructor: MUNIÉ, J

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ________________________ (must be cleared with University Enrollment Services)
   Change to:
   Recommended abbreviation (optional) ________________________ (Limited to 32 Characters including spaces)

☐ 9. Current course title: ____________________________________________
   Change to:

☒ 10. Current credit hours fixed at: ______________ or variable from: ____________ to ____________
   Change to credit hours fixed at: ______________ or variable from: ____________ to ____________

☒ 11. Current lecture contact hours fixed at: ____________ or variable from: ____________ to ____________
   Change to lecture contact hours fixed at: ____________ or variable from: ____________ to ____________

☐ 12. Current non-lecture contact hours fixed at: ____________ or variable from: ____________ to ____________
   Change to non-lecture contact hours fixed at: ____________ or variable from: ____________ to ____________

☐ 13. Is this course currently graded with S-F (only) grades? Yes _____ No _____
   Change to S-F (only) grading? Yes _____ No _____

☐ 14. Does this course presently have variable title approval? Yes _____ No _____
   Is variable title approval being requested? Yes _____ No _____

☐ 15. Is this course being discontinued? For all campuses ________ or for this campus only ________

☐ 16. Current course description ____________________________________________

Change course description to (not to exceed 50 words)

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

17. Justification for change ____________________________________________
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? Yes _____

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature]

Date 5/15/09

Department Chairman/Division Director

Approved by: [Signature]

Date 5/14/09

Dean

Dean of Graduate School (when required)

Date

Chancellor/Vice-President

Date

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White

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