**Course Change Request**

**Indiana University**

**South Bend Campus**

<table>
<thead>
<tr>
<th>Check Appropriate Boxes:</th>
<th>Undergraduate credit [ ]</th>
<th>Graduate credit [ ]</th>
<th>Professional credit [ ]</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. School/Division</td>
<td><strong>Arts - Music</strong></td>
<td></td>
<td></td>
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<tr>
<td>2. Academic Subject Code</td>
<td><strong>Mus</strong></td>
<td></td>
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<tr>
<td>3. Current Course Number</td>
<td><strong>P103</strong></td>
<td></td>
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<tr>
<td>4. Current Credit Hours</td>
<td><strong>2</strong></td>
<td></td>
<td></td>
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<tr>
<td>5. Current Title</td>
<td><strong>Piano Class III</strong></td>
<td></td>
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<tr>
<td>6. Effective Semester/Year for changes listed below:</td>
<td><strong>Spring 2011</strong></td>
<td>7. Instructor: <strong>Murphy, J</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Type of Change Requested (Check appropriate boxes and indicate changes)**

- [ ] 8. Change course number to: ______________________ (must be cleared with University Enrollment Services)
- [ ] 9. Current course title: ______________________
  
  Change to: ______________________
  
  Recommended abbreviation (optional) ______________________ (Limited to 32 Characters including spaces)

- [ ] 10. Current credit hours fixed at: **2** or variable from: ______________________ to ______________________
  
  Change to credit hours fixed at: **1** or variable from: ______________________ to ______________________

- [ ] 11. Current lecture contact hours fixed at: ______________________ or variable from: ______________________ to ______________________
  
  Change to lecture contact hours fixed at: ______________________ or variable from: ______________________ to ______________________

- [ ] 12. Current non-lecture contact hours fixed at: ______________________ or variable from: ______________________ to ______________________
  
  Change to non-lecture contact hours fixed at: ______________________ or variable from: ______________________ to ______________________

- [ ] 13. Is this course currently graded with S-F (only) grades? Yes ___ No ___
  
  Change to S-F (only) grading? Yes ___ No ___

- [ ] 14. Does this course presently have variable title approval? Yes ___ No ___
  
  Is variable title approval being requested? Yes ___ No ___

- [ ] 15. Is this course being discontinued? For all campuses ______ or for this campus only ______

- [ ] 16. Current course description

  __________________________________________________________
  __________________________________________________________
  __________________________________________________________

  Change course description to (not to exceed 50 words)

  __________________________________________________________
  __________________________________________________________
  __________________________________________________________

  17. Justification for change

  Changes to current music degrees

  (Use additional paper if necessary)

  18. Are the necessary reading materials currently available in the appropriate library? __Yes ___ No ___

  19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be
      overlap of this course with existing courses or areas of strong concern, with instructions that they send comments
      directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus
      consulted.

**Submitted by:**

**Date:** 5/15/09

**Department Chairman/Division Director**

**Approved by:**

**Date:** 5/14/09

**Dean**

**Chancellor/Vice-President**

**Date**

**University Enrollment Services**

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UP 725

University Enrollment Services—White; Chancellor/Vice-President—Blue; School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White