New Course Request  

Indiana University  South Bend Campus

Check Appropriate Boxes:  Undergraduate credit [x]  Graduate credit []  Professional credit []

1. School/Division: School of Continuing Studies  
2. Academic Subject Code: SCS-G

3. Course Number: [x] 203 (must be cleared with University Enrollment Services)  
4. Instructor: Vollrath, D. & Christopher, K.

5. Course Title: Introduction to General Studies (Threshold Seminar)  
Recommended Abbreviation (Optional): Intro. to General Studies  
(Limited to 32 characters including spaces)

6. First time this course is to be offered (Semester/Year): Spring 2011

7. Credit Hours: Fixed at [ ] or Variable from 1 to 3

8. Is this course to be graded S-F (only)? Yes [x] No []

9. Is variable title approval being requested? Yes [x] No []

10. Course description (not to exceed 50 words) for Bulletin publication: Identification and assessment of educational, personal and professional goals for a Bachelor of General Studies degree. Development of a written academic and strategic plan to complete the degree in line with identified goals and while meeting university requirements.

11. Lecture Contact Hours: Fixed at 1 or ARR [x] or Variable from [ ] to [ ]

12. Non-Lecture Contact Hours: Fixed at 0 [x] or Variable from [ ] to [ ]

13. Estimated enrollment: [ ] sections of 25 each, of which 0 percent are expected to be graduate students.

14. Frequency of scheduling: Fall, Spr, SSI. Will this course be required for majors? [x] Yes

15. Justification for new course: Replaces EDUC-F 203 Variable Topic Intro. to General Studies for General Studies majors

16. Are the necessary reading materials currently available in the appropriate library? N/A

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: Date 1/26/10
Department Chairman/Division Director

Approved by: Date 5/12/10
Dean

Dean of Graduate School (when required) Date

Chancellor/Vice-President Date

University Enrollment Services Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 724  University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White
EDUC-F 203, INTRODUCTION TO GENERAL STUDIES
Spring, 2010

Class: 3144
Time: Tuesdays, 5:30 - 6:45 pm
Location: DW 1170
Text: A Textbook for the Course
EDUC F203 - Introduction to
General Studies

Instructor: Karen Christopher
Office: Wiekamp 2227
Telephone: 574.520.4260 (appointments)
E-Mail: kjchris@iusb.edu
Office Hours: By appointment

TENTATIVE COURSE OUTLINE (Refer to oncourse for additional information & announcements)

<table>
<thead>
<tr>
<th>Session</th>
<th>Subject</th>
<th>Assignment Due</th>
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</table>
| 1 - January 12 | Introduction
Degree Structure & Requirements                  |                                                     |
| 2 - January 19 | Transcript & OneStart
Academic Advisement Report
Career Planning                  | Introduction & Chapter 1
Exercise 1
Guest Speaker: Career Services |
| 3 - January 26 | Academic Resources                              | Chapters 2 - 3
Exercises 2 - 3                                |
| 4 - February 2 | University & Personal Goals                      | Chapters 4 - 10
Exercises 4 - 10                                |
| 5 - February 9 | Your Personal Academic Plan & Schedule            | Chapters 11 - 15
Exercises 11 - 15                               |
| 6 - February 16 | Conclusion & Course Evaluation                   | Chapters 16 - 17
Exercises 16 - 17                                |

Additional Assignment Deadlines:
March 31 Complete Focus2 Career Assessment through the Career Services Office (http://www.iusb.edu/~sbcareer/chooseassess.shtml); call Career Services at 520-4425 for access code; submit Work Interest Profile Summary to instructor
March 31 Pick up Exercises 16 & 17 from General Studies office (DW2216)

COURSE POLICIES:

Attendance/Participation
Attendance is imperative to active learning in this course. Each student is expected to be an independent and responsible learner who initiates questions and seeks answers, attends classes, participates in discussions, and submits assignments on time. Class time will be used for discussion of materials and review of assignments. Each class session is worth eight points; there are no excused absences.

Grading Scale:
A+ = 98 - 100%
A = 94 - 97%
A- = 91 - 93%
B+ = 88 - 90%
B = 84 - 87%
B- = 81 - 83%
C+ = 78 - 80%
C = 74 - 77%
C- = 71 - 73%
D+ = 68 - 70%
D = 64 - 67%
D- = 61 - 63%
F = 60% and below

Please note: A minimum grade of C (2.0) is required for this course to meet degree requirements.
Assignments
Assignments must be completed for the class session for which they are due; most of the assignments will be graded in class. Assignments received after the class for which they are due will be penalized 10%, unless special arrangements are made with the instructor in advance.

Point Values:

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<th>Task</th>
<th>Points</th>
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<tr>
<td>Attendance 01/12</td>
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<tr>
<td>Attendance 01/19</td>
<td>8</td>
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<td>Attendance 01/26</td>
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<td>Focus2 Career Assessment</td>
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<tr>
<td>Pick up final assignment</td>
<td>6</td>
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<td>Total</td>
<td>400</td>
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</tbody>
</table>

Planning

"If you don’t know where you’re going, you’ll probably end up somewhere else." ~ David Campbell

"The trouble with many plans is that they are based on the way things are now. To be successful, your personal plan must focus on what you want, not what you have." ~ Nido Qubein

"I find it fascinating that most people plan their vacations with better care than they plan their lives. Perhaps that is because escape is easier than change." ~ Jim Rohn

"If you do not know where you are going, every road will get you nowhere." ~ Henry Kissinger

"If you don’t design your own life plan, chances are you’ll fall into someone else’s plan. And guess what they may have planned for you? Not much." ~ Jim Rohn

"Failing to plan means planning to fail. What are your goals?" ~ Brian Tracy

Pick up your final assignment after March 1st in the General Studies office (DW 2216).
You must pick up your final assignment prior to March 31st.
Feedback on this assignment should be used to revise your course plan for completion of your degree.

Disabilities Note:
If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Please contact Disabled Student Services at (574) 520-4479 for additional information about services available at IU South Bend.

Misconduct:
Academic misconduct is a serious matter and is covered in Part III: Student Misconduct and Part IV: Student Disciplinary Procedures in the Code of Student Rights, Responsibilities, and Conduct published by Indiana University. Student conduct in this course is governed by these policies.
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Attendance 02/09 .............. 8
Attendance 02/16 .............. 8
Exercise #1 ................. 20
Exercise #2 ................. 20
Exercise #3 ................. 20
Exercise #4 ................. 20
Exercise #5 ................. 20
Exercise #6 ................. 10
Exercise #7 ................. 14
Exercise #8 ................. 5
Exercise #9 ................. 5
Exercise #10 ............... 5
Exercise #11 ............... 15
Exercise #12 ............... 24
Exercise #13 ............... 12
Exercise #14 ............... 10
Exercise #15 ............... 10
Exercise #16 ............. 100
Exercise #17 ............... 16
Focus2 Career Assessment ... 20
Pick up final assignment ...... 6

Total ...................... 400

Planning

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EDUC-F 203 TOP EXPLORATION IN EDUCATION

Class Details

Status: Open
Class Number: 2202
Session: Regular Academic Session
Units: 1 units
Class Type: Enrollment Section
Class Components: Lecture Required

Career: Undergraduate
Dates: 5/17/2010 - 8/16/2010
Grading: Graded
Location: South Bend Campus
Campus: South Bend Campus
Topic: INTRO TO GENERAL STUDIES
Course ID: 014816
Assoc Class: 1
Offer Nbr: 7

Meeting Information

<table>
<thead>
<tr>
<th>Days &amp; Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mo 5:30PM - 6:45PM</td>
<td>Greenlawn Hall (GR) 114</td>
<td>Karen Christopher</td>
<td>05/17/2010 - 06/28/2010</td>
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</tbody>
</table>

Class Availability

Class Capacity: 25
Enrollment Total: 17
Available Seats: 8
Wait List Capacity: 0
Wait List Total: 0

Notes

Class Notes: Prereq: Admitted to General Studies or have met with a General Studies advisor before enrollment

SCS-G 203 Introduction to General Studies (Threshold Seminar) is to replace Introduction to General Studies (Threshold Seminar) as a variable topic under EDUC-F 203 Topical Exploration in Education.