New Course Request

1. School/Division: Academic Affairs
2. Academic Subject Code: SUST
3. Course Number: S496 (must be cleared with University Enrollment Services)
4. Instructor: Staff
5. Course Title: SUST S496 Research in Sustainability
   Recommended Abbreviation (Optional):
   (Limited to 32 Characters including spaces)
6. First time this course is to be offered (Semester/Year): F 2016
7. Credit Hours: Fixed at __________ or Variable from ________ to ________
8. Is this course to be graded S-F (only)? Yes ___ No ___
9. Is variable title approval being requested? Yes ___ No ___
10. Course description (not to exceed 50 words) for Bulletin publication:
    Involves active research on an independent research project on sustainability or participation in an already existing active ongoing research project.
11. Lecture Contact Hours: Fixed at _______ or Variable from _______ to _______
12. Non-Lecture Contact Hours: Fixed at _______ or Variable from _______ to _______
13. Estimated enrollment: _______ of which _______ percent are expected to be graduate students.
14. Frequency of scheduling: _______ Will this course be required for majors? No
15. Justification for new course:
16. Are the necessary reading materials currently available in the appropriate library? Yes
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.
18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant. We agree.
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

[Signature]
Date 3/27/09

Department Chairman/Division Director

[Signature]
Date

Dean of Graduate School (when required)

Approved by:

[Signature]
Date

Dean

[Signature]
Date

Chancellor/Vice-President

[Signature]
Date

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
Indiana University South Bend
Minor in Sustainability Studies

SUST S496 Research in Sustainability

Since this is an independent research course, there is no assigned instructor for this course, nor is there any formal outline. Students will identify willing faculty members, and together they will determine a research program and appropriate set of assignments to fulfill the requirements of the course. Students may carry out an independent research project supervised by a faculty member, or they may work on an existing research project with a faculty member. To obtain credit for the course, students must fill a Directed Readings/ Research Contract (see attached).
MINOR IN SUSTAINABILITY STUDIES

Directed Readings/Research Contract

In order to obtain credit for SUST S495 Directed Readings or SUST S496 Research in Sustainability, you must have this contract filled out and signed by the faculty member with whom you are working and see that it is returned to the Center for a Sustainable Future by the end of the first week of classes. A final grade for the course should not be assigned until and unless the work outlined below is completed. The assignment of a final grade serves as verification by the instructor that the contract was completed as agreed.

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<tr>
<th>Name</th>
<th>Student ID #</th>
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Course for which credit is being sought:

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<th>Course Number and Title – S495 or S496 (circle one)</th>
<th>Semester and Year</th>
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<th>Supervising Instructor</th>
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Contract of Work [To be completed by the course instructor]

To the Instructor: Please describe the work that will be required of the student.

________________________________________________________________________

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________________________________________________________________________

Instructor’s Signature | Date

________________________________________________________________________

Student’s Signature | Date

Please return this form to the Director of the Center for a Sustainable Future.

Approved: ____________________________ Date: ____________________________

CSF Director