Course Change Request

Indiana University

Check Appropriate Boxes: Undergraduate credit [ ] Graduate credit [ ] Professional credit [ ]

1. School/Division: School of the Arts
2. Academic Subject Code: THTR
3. Current Course Number: T349
4. Current Credit Hours: 1-3
5. Current Title: Speech & Theatre Practicum
6. Effective Semester/Year for changes listed below: Spring 2005
7. Instructor: J. Randall Colbor

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: T349
☐ 9. Current course title: Speech & Theatre Practicum
☐ Change to: Theatre Practicum

□ Recommended abbreviation (optional)

☐ 10. Current credit hours fixed at: 1 or variable from: ____________ to ____________
☐ Change to credit hours fixed at: 1 or variable from: 1 to ____________

☐ 11. Current lecture contact hours fixed at: 0.5 or variable from: 0.5 to ____________
☐ Change to lecture contact hours fixed at: 0.5 or variable from: 0.5 to ____________

☐ 12. Current non-lecture contact hours fixed at: 1.25 or variable from: 1.25 to ____________
☐ Change to non-lecture contact hours fixed at: 1.25 or variable from: 1.25 to ____________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ____________ No ____________
Change to S-F (only) grading? Yes ____________ No ____________

☐ 14. Does this course presently have variable title approval? Yes ____________ No ____________
Is variable title approval being requested? Yes ____________ No ____________

☐ 15. Is this course being discontinued? For all campuses ____________ For this campus only ____________

☐ 16. Current course description: P: Minimum sophomore standing. Directed projects in Speech and Theatre practice connected with current productions. May be repeated for credit to a maximum of 9 credits.

Change course description to (not to exceed 50 words)

Prerequisite: Minimum sophomore standing; approval of Area Coordinator of Theatre and Dance. Directed projects for performance, technical production, and arts management work on co-curricular productions, and other related activities.

☐ 17. Justification for change

The request is made in the interest of the course correctly identifying the aims of a course in Theatre and Dance Area.

☐ 18. Are the necessary reading materials currently available in the appropriate library? Yes ____________

☐ 19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature]
[Name]
[Title]
[Date]

Approved by: [Signature]
[Name]
[Title]
[Date]

Dean of Graduate School (when required)
[Signature]
[Name]
[Date]

University Enrollment Services
[Signature]
[Name]
[Date]

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Course Chancellor or Vice-President.

B 81 02030 UFS 725

University Enrollment Services Final—White; Chancellor/President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White
THTR-T349 Practicum Contract Practicum Title:

Name of Student: ___________________________ Name of Instructor: ___________________________

Semester/Year: ___________________________ Section #: ___________________________

Specific Expectations:

1. The student will complete pertinent research on the character, the time period, and the context of the play as well as any other research the director or designers require.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

2. The student will come to every rehearsal prepared with ideas, and ready to work.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

3. The student will keep a daily process journal due the Monday after closing.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

4. The student will maintain a positive attitude and be respectful of everyone working on the production as a part of building and maintaining the ensemble.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

5. The student will follow respectfully all production policies including sweep and mops, hair and costume policies and back stage discipline.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

6. The student will meet all memorization deadlines.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

General Expectations

1. Student was present and on time for all scheduled calls. (Only a faculty member may grant exceptions).

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

2. Student was continually focused on the assignment during their specified calls.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

3. Student carried out assigned tasks as directed by their instructor or other faculty member.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

4. Student was respectful of others and university property.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

5. Student was in total compliance with the Theatre Code of Ethics and university policy.

Evaluation: _____ Exceptional _____ Acceptable _____ Unacceptable

Grading

The student will be graded based on the instructor's evaluations above. Please note that ANY theatre faculty member may make recommendations to the instructor as to the evaluation of the students performance and in the case of "unacceptable" actions by the student immediately take any of the actions listed below.

PLEASE NOTE: That a rating of "unacceptable" in ANY expectation may result in one or more of the following remedies at the instructor's (or other theater faculty member's) sole discretion, based upon the severity of the situation.

Verbal Warning
Evaluation of "unacceptable" to be averaged with the final grade.
Reduction of one letter grade after evaluations are averaged.
Failure of the Practicum (student is allowed to complete for experience only)
Failure of the Practicum (student is removed from the experience)
Failure of the Practicum (students actions will be referred for administrative action)
Failure of the Practicum (students actions will be referred to Campus Security)