Indiana University South Bend
Academic Senate Minutes –
October 25, 2013
Wiekamp Hall #1001
10:00 a.m.

In Attendance:
Justin Amellio, Sue Anderson, Oscar Barrau, Elizabeth Bennion, Vicki Bloom, David Blouin, Peter Bushnell, Joseph Chaney, Linda Chen, Karen Clark, James (Randy) Colborn, Louise Collins, Hope Davis, John Davis, Carmen Dielman, Robert Ducoffe, Elizabeth Dunn, E.J. Fenner, Stephen (Craig) Finlay, Hayley Froysland, Steven Gerencser, Catherine (Terri) Hebert, Julio Hernando, Sean Hottois, Neovi Karakatsanis, Erin Krcatovich, Vincci Kwong, Casey Lard, Larry Lambert, Monle Lee, April Lidinsky, Jeffrey Luppes, Marvin Lynn, Gail McGuire, Robert Meyer-Lee, John Murphy, Micheline Nilsen, Mario Ortiz, Anurag Pant, Jason Resler, Elaine Roth, Karen (Andrea) Rusnock, Pankaj Saksena, Anna Savvopoulou, Leon Schjoedt, Carolyn Schult, Scott Sernau, Caroline Shapcott, Dmitry Shlapentokh, James Smith, Bruce Spitzer, Alison Stankrauff, Kyoko Takanashi, Monica Tetzlaff, David Vollrath, Dana Vrajitoru, Arnold Watson Lyle Zynda.

1. Call to Order

2. Approval of Minutes of 26 April 2013 Meeting:
   Approval of minutes for the Academic Senate meetings of 26 April 2013 and 27 September 2013 were approved. Note: The 27 September 2013 minutes were amended via email.

3. Administrative and Officer Reports

   A. Chancellor Terry Allison

   The Chancellor thanked everyone for attending his Installation of October 9, 2013. He also noted that he’s been attending many community events – and at all he’s gotten a good response by the community to IU South Bend programs and facilities.

   He’s met with the Indiana Committee on Higher Education (ICHE) during their recent visit to our campus. They had several questions for him, including our four to six year graduation rates.
The search for the position of Executive Vice Chancellor of Academic Affairs will soon be announced.

The Academic Master Plan:

The Chancellor notes that there’s an urgency to all its initiatives, and all related committees’ work. To this, he noted:

- The Strategic Plan is moving forward.
- The Academic Master Plan Committee has met once already.
- The First Year Experience planning is moving forward.
- The Space Advisory Committee has not yet met, but will soon.

There’s a plan to expand athletics. IU South Bend is planning to expand its athletics program because the National Association of Intercollegiate Athletics (NAIA) is requiring member schools to field a minimum of six varsity teams in order to remain a member of the organization. We may need external support to do so, as that’s expensive. There’s a figure of $300,000 to add these teams.

Question: ICHE: There’s a worry that ICHE’s goals are arbitrary sometimes, and that their goals don’t match our campus needs.
Answer: The Chancellor noted that he believed that ICHE was receptive to our own campus initiatives.

Question: Will ICHE change its formula on graduation rates?
Answer: The Chancellor did not ask at this previous visit, but he will at the following visit.

Question: Will our new campus plans for retention match evidence-based, research-based data? There’s a worry that we may move forward on these without matching data needs to really measure effectiveness.
Answer: The Chancellor will be validating procedures with evidence-based, data-driven models. Mentoring is a key component of the Chancellor’s approach; the cohort approach. He used this approach, backed with data and research reports, at his previous position at Governors State University.

Question: There are long-term plans for the budget, matching the initiatives on retention and space. There’s a concern whether or not there will be enough monies for this.
Answer: The Strategic Plan and Campus Direction Committees will help the Chancellor answer these specific questions. And retention of students will answer many of our campus money needs. Thus there’s a need to get more students in. There’s also a need to look at the efficiency of our existing spending, and also to match our peer institutions.
B. Higher Learning Commission Committee Report – Dave Vollrath

PowerPoint shown: “HLC 101: Overview and Focus on 2020”.

The structure of accreditation has changed. The old process previously had five criteria, and was in the form of a self-study that was turned in every ten years.

The new process is a two-part process that includes submitting data to the Office of Institutional Research and submitting it in the platform of WEAVE.

The HLC now requires an Assurance Process that requires us to show that our campus is able to demonstrate growth. It will measure formative vs. showing completely what we’ve already done (as in the past with previous HLC reports). The evaluative process is gone in part.

The new process is a unified concept we’re calling “Vision 2020”. It focuses largely on the Chancellor’s strategic planning goals. It will unite many smaller campus projects and initiatives to match with macro/larger initiatives. There will be grants attached and given out through this. Further, it will focus on data and assessment of what our students need. It will require teamwork and collegiality.

There’s a real emphasis that this is serving as an incubator, and an opportunity to connect multiple initiatives into one.

There will be incubator grants of up to $100,000.00 given out. There will be a limit of $5,000.00 each year, and they’ll be renewed up to three years in total. In considering proposals for these grants, the teams are focusing on how they will potentially help to retain students. There should be seven to ten new grants given out each year.

The team will be looking at all proposals submitted – and try to discern patterns that represent what we need as a campus and for our students.

There will be an emphasis on cutting across silos: each of the teams will include faculty, staff, students (at all levels).

As faculty are putting proposals forward, they’re encouraged to think about “unusual suspects” for team members.

Question: The number of students graduated data needs to be cleaned up, the mechanism for collection amended and its attendant data before moving forward. This has been confirmed in consultation with the Office of Research.
Answer: Innovation in data collection models is encouraged. The team will be open to other units’ models of data.

Question: A concern that the data needed doesn’t match monies granted. Is there a need for granting maybe less but maybe higher dollar grants?
Question: On the timeline – when is this going forward?
Answer: Immediately – today.

Question: There’s a need for clarification of funding and grant amounts.
Answer: Answered in an explanation of dollar amounts granted.

Question: There’s a concern that the budget for specific items will be overridden.
Answer: The subcommittee will address this.

Question: Will the new programs considered only focus on undergraduates?
Answer: There is no limit to what will be allowed and considered. And this includes graduate programs.

Question: Is there openness, with the urgency emphasized to us on all this, plus seeing explicitly the timeline for this, to getting shorter proposals out with the promise that session proposals with more length and detail will soon follow?
Answer: Yes, absolutely.

Question: There’s a concern that if graduate program proposals are encouraged, we’d first need to get our undergraduate program finalized first.
Answer: All proposals will be considered.

October 28, 2013 – October Senate Minutes done up to this point.

B. Interim Executive Vice Chancellor of Academic Affairs John McIntosh

Dean Marvin Lynn is in South Africa now, presenting, then in Baltimore.

First Year Experience Dialogue held last week, and it was open to students. McIntosh’s office will amass the results from these events, and present the data online.

The Dean’s Seminar is today – and former U.S. Congress member Lee Hamilton will present the Lundquist Lecture.

The Masters of Arts in Teaching and Masters in Special Education is now approved by ICHE.

We have some retirements within Academic Affairs, and new people coming in: new faculty positions are approved.
Tony Droge is the Indiana University President’s Medal recipient – he is the first regional faculty member to win this award, ever.

IU South Bend’s Distinguished Teaching Award has been awarded to Rebecca Brittenham.

i. Honors Program Report – Neovi Karakatsanis

Karakatsanis is serving as the Interim for the Honors Program while Jonathan Nashel is on sabbatical.

There are eighteen hours of Honors credit for this diploma. She’s learned, further, that it can officially be called an “Honors diploma”.

Students are required to take eighteen Honors credit hours to graduate as an Honors student.

Also the program requires that its students have at least a 3.5 GPA.

Students can take designated Honors sections of required courses. They can take, for example, any Reacting to the Past class: these qualify.

There’s a need by our faculty to advise our Honors students in these directions.

The Honors Program has a brochure – which is on offer in the back of the room today, also via Susan Jacobs, Honors Program Administrative Assistant. This is a brochure that is created by Honors students – to best inform, and entice potential students to the program.

Karakatsanis encourages faculty to get our good, high-performing students directed to the Honors Program.

Question:
If there are Honors-specific classes, what size are they required to be?
Answer:
There’s a need to meet enrollment numbers for the cap going forward.

Question:
Is the brochure you mention available online?
Answer:
No – but great idea.
Question:
Can there be a mix of Honors and non-Honors students, but then an additional meeting – an additional class that same week for the Honors students?
Answer:
Yes.

C. Academic Senate President Jerry Hinnefeld

Academic Senate Vice-President Bruce Spitzer read Hinnefeld’s letter as he’s off campus attending the annual Fall Meeting of the APS Division of Nuclear Physics.

October 25, 2013
Newport News, Virginia

Academic Senate colleagues,

My apologies for being absent from today’s meeting – I’m attending the annual Fall Meeting of the APS Division of Nuclear Physics, where two IUSB students presented posters yesterday on detector development work they did with me this past summer at Notre Dame.

There are two items I would like to report to the Senate, despite my absence. First, the Executive Committee met with Michelle Bakerson and Hope Davis, representing the Assessment Committee, on October 11, to discuss a request to add additional members to that committee. The Executive Committee subsequently decided to recruit two additional members, and to authorize the Office of Academic Affairs to recruit two additional members, to serve on the Assessment Committee for the remainder of this academic year. The additional members will provide representation for disciplinary areas not currently represented (e.g. the natural sciences), as well as additional humanpower to deal with the extra paperwork being generated in this first year of incorporating WEAVE into the assessment process. The Executive Committee has also asked for a report from the Assessment Committee at the January meeting of the Academic Senate.

Second, following discussions at the Executive Committee meeting on October 11, I have sent an email to this year’s co-chairs of the Senate PT&R Committee, Anne Brown and Pat Henry, asking for their committee’s recommendations on questions related to the identification of areas of excellence for candidates for tenure and promotion. Some confusion seems to persist in this area, despite what I consider clear language in the IU
and IUSB Academic Handbooks; and the Executive Committee considers it extremely important to remove this confusion.

Once again, I apologize for missing this month’s meeting. I look forward to seeing you all at the November meeting.

Jerry Hinnefeld

D. University Faculty Council
Their first meeting is next week, Tuesday, at Indiana University Bloomington. A report will follow at our next Senate meeting.

4. Committee Reports

A. Campus Directions Committee
Co-Chaired by Rob Ducoffe and Lyle Zynda

Lyle Zynda presented.

Zynda stresses that there is not a lot of time to get the work of this committee completed. The Committee’s roster is published online, and it’s a mix of all levels of faculty and staff from across campus.

The Strategic Plan process: It should be both aspirational and inspirational. It has a short vision statement. The work of the process is being guided by an outside consultant, Dr. Renee Curry from California. The plan will contain three portions, including:

1.) Vision
2.) Strategic Objectives
3.) Measurable Goals

The Campus Directions Committee wants feedback, and encourages faculty to submit ideas and rationale for those ideas to the email address provided to the Campus Directions Committee.

The Committee is currently in the process now of taking everyone’s ideas and making a short statement from the ideas.
Faculty is encouraged to now look at the Strategic Plan Process provided and submit ideas. They will work with those ideas.

Dr. Curry put forward five potential vision statements, the Committee chose three that answer the six elements noted in the campus’ draft Vision Statement.

Question:
Does the online content for this Committee match all comments received?
Answer:
There have been 222 respondents, and some data has been folded together.

Question:
Why is there an “expert” – a hired consultant needed?
Answer:
This has been done at the Chancellor’s recommendation, with monies saved from last year via strategic objectives.

Question:
When thinking just how to get the Committee feedback, which direction to take?
Answer:
Seek to be aspirational.

Question:
When are responses needed by?
Answer:
By next week, please let the Committee know of any glaring omissions now so the Committee can best move forward.

Question:
How general should our feedback be?
Answer:
The Committee will help to refine specificity to match the six elements. The Vision Statement is broad; the objectives are going to be specific.

Question:
Can language of the Vision Statement be changed.
Answer:
The Committee is open to all suggestions.
5. Announcements

The Declaration of Intent for the First Year Experience is due to Lesley Walker.

The Gloria Kaufman Memorial Lecture will be held November 4th in Room #225 of the Student Activities Center. The lecture be given by S. Bear Bergman, internationally acclaimed speaker on trans and GLBT issues.

Campus Theme for the academic year – there are many events, and they’re all listed online. Please attend them.

There will be a Howard Zinn Read-Out in front of the Library on November 4th from 2:00 to 4:30 p.m. to protest former Indiana Governor Mitch Daniel’s opposition to Zinn.

International Programs: There will be six study-abroad opportunities for students, and they’re currently looking for students.

The Faculty Welfare Committee has met, putting questions forward to administration, which has been good on answering all questions. All comments and suggestions and questions are encouraged, get in touch with the Committee.

Question:
Parking – are there reserved faculty spots?

Answer:
Parking is constantly assessing this, and they are open to ideas.

Lundquist Award: All nominations for this award are encouraged.

Linda Chen’s title has just changed. She is now Associate Vice Chancellor for Academic Affairs and Dean of Undergraduate Studies.

5. Adjournment
The meeting was adjourned at 11:32 a.m.