MEMORANDUM

BULLETIN UPDATING TIME IS COMING ...

With John McIntosh’s leadership, I will be coordinating the publication of the 2015-2016 Bulletin for IU South Bend. As such, please be sure to contact me with any questions you may have.

At this time, I am alerting you that I will be forwarding to you (next week) a spreadsheet which indicates the links which will need your attention to ensure correct and complete information. (If changes were submitted following the printing of the Bulletin, they do appear in the copy to be sent on an amended page.) The deadline to submit edits to me is Wednesday, October 1st.

A new initiative with the 2015-2016 campus bulletin is to utilize a more uniform layout for the degree requirements for each undergraduate degree offered at IU South Bend. The College of Liberal Arts and Sciences paved the way in the 2014-2015 campus bulletin, utilizing a format which better links to the general education requirements. If you would like to review, prior to the formal rollout of editing season, please do so on any CLAS degree (i.e. the B.S. in Biochemistry at http://www.iu.edu/~bulletin/iusb/2014-2015/schools/college-of-liberal-arts-and-sciences/chemistry-biochemistry/biochemistry-bs.shtml). Not only does this format provide a more uniform look to degree requirements; it also enables a quicker lookup if changes are made to any of the requirements.

Please also make use of the bulletin.iusb.edu website for all communication, instructions, etc. regarding this extremely important "document."

I look forward to working with you.

Thanks much,

Teresa