

## **Campus Budget Advisory Council (CBAC)**

The CBAC serves as an advisory council to the Chancellor. It provides strategic analysis leading to budget prioritization recommendations for the campus. The work of the CBAC includes developing recommendations for budgetary and fiscal matters, as part of the annual budget cycle, as well as regularly throughout the year. Membership of the CBAC is designed to ensure representation from all campus constituencies and CBAC members are expected to communicate with their campus constituencies on budgetary and fiscal matters. Consultation with campus constituencies informs the recommendations presented to the Chancellor. The CBAC also performs an education function. Its members must develop an understanding of the budget and budgetary processes, and contribute to the education of the entire campus regarding budgetary opportunities and challenges.

CBAC members are expected to evaluate budget priorities from a holistic perspective, rather than from their own areas. Budget recommendations should be based on meeting the overall strategic priorities of the campus. Less an exercise in balancing budget shortfalls, the CBAC focuses on priority setting in a climate of limited resources. Recommendations should be based on the overall good for the campus.

### **MEETINGS**

The CBAC meets once a month, but may meet more regularly during the budget construction cycle (January – March), or as needed to conduct business. Two meetings, one each semester, will be open to the entire campus community to promote budget education and transparency. Meeting topics and recommendations the CBAC presents to Chancellor will be posted online.

### **MEMBERSHIP**

The CBAC consists of 13 members and is co-chaired by the:

- Executive Vice Chancellor for Academic Affairs
- Vice Chancellor for Administration and Finance

In addition to above, the CBAC includes the following members:

- Dean of the Ernestine M. Raclin School of the Arts
- Dean of the Judd Leighton School of Business and Economics
- Dean of the School of Education
- Dean of the Vera Z. Dwyer College of Health Sciences
- Dean of the College of Liberal Arts and Sciences
- Dean of the Franklin Schurz Library
- President (or representative) of the Academic Senate
- Staff representative
- President (or representative) of the Student Government Association
- Vice Chancellor (or representative) from Student Affairs
- Chancellor's Office representative