How to View an Unofficial Transcript

**Step One:** Navigate to the OneStart page, [http://onestart.iu.edu](http://onestart.iu.edu); Click the login button.

**Step Two:** Log in using your Username and Passphrase.

**Step Three:** Click “Go to Student Center”.

**Step Four:** Click “My Academics & Grades”, which is located on the right-hand side, under “Academics.”
Step Five: Click “View My Unofficial Transcript”, under the Transcript box.

Step Six: Select the appropriate “Academic Institution” and “Report Type” from the drop down menu and click on “View Report”.
Step Seven: View your unofficial transcript.

Office of the Registrar
Administration Building 148X
(574) 520-4451

Updated 6/1/09
# Report Results

<table>
<thead>
<tr>
<th>Student</th>
<th>Unofficial Transcript with Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana University South Bend</td>
<td></td>
</tr>
</tbody>
</table>

**Name:**

**Student ID:**

**SSN:**

**Birthdate:**

**Address:**

United States

**Print Date:**

**Request Nbr:**

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**Beginning of Graduate Record**

**Spring 2009**  South Bend  
**Program:** Grad Sch Mdeg-Lib Arts & Sci