

Academic Centers for Excellence

Schurz Library, 4th Floor

574-520-5022

Email: sbtutor@iusb.edu

Website: www.iusb.edu/tutoring

FACULTY RECOMMENDATION FORM FOR SUPPLEMENTAL INSTRUCTION (SI) LEADERS & TUTORS

Tutors and SI leaders must meet the following requirements:

- Be a current student of sophomore or higher classification and must have completed one or more semesters at IUSB
- Have a minimum cumulative GPA of 3.0 and a “B” or better in the course they will tutor or lead SI sessions
- Must be able to communicate well orally and work well with diverse student populations
- Must have no campus disciplinary record
- Must complete nine hours of basic training during the first week of classes and participate in subsequent training sessions each month

In an effort to hire the best possible team of student paraprofessionals for the Centers, we would appreciate your insights on this prospective tutor or SI leader. Please complete this form and return it to the Learning Center, 4th floor of the Schurz Library.

Faculty Name: _____

Phone Ext.: _____

Department: _____

Course: _____

Student Name: _____

List the course(s) you feel this student is qualified to tutor: _____

Please indicate the student’s strengths and weaknesses:

	Needs Improvement					Clear Strength	Specific Examples
Knowledge of Material	1	2	3	4	5	_____	
Attitude	1	2	3	4	5	_____	
Commitment	1	2	3	4	5	_____	
Attendance	1	2	3	4	5	_____	
Communication Skills	1	2	3	4	5	_____	
Professionalism	1	2	3	4	5	_____	

Additional Comments or Concerns: _____
