

Thank you for your interest in submitting to the IUSB Undergraduate Research Journal for the 2016-2017 academic year!

Please Note: your submission must first be reviewed by a faculty member before being submitted to the URJ. An appropriate faculty member may be one of the following: a class instructor, faculty advisor or an instructor in the area of research from which your paper originates. Each faculty reviewer must fill out a faculty checklist before being submitted to the URJ.

This checklist can be found at: <https://www.iusb.edu/ugr-journal/>

In order to be considered for submission, the following criteria must be met:

1. Your work must contain original research or novel ideas on others' research.
2. Your work cannot be a review paper.
3. At least 3 works must have been consulted (or at least 3 appropriate references).
4. You must be an undergraduate student at IUSB and research included must have been done while you were an undergraduate student at IUSB. For example, if you are a transfer student and did your research at IU Bloomington, you may not submit this research.

Upon submission:

1. The research paper must be 5-20 pages in length, Times New Roman, 12 pt. font, containing the title page, author, contact information (email and phone), 120 word or less abstract, manuscript body, and bibliography provided all in **ONE DOCUMENT**. You must also include the PDF checklist filled out by your instructor, advisor, or other faculty to: to **journal@iusb.edu**
2. Your work must be submitted electronically in Microsoft Word Document format.
3. Your paper must be written in such a way that a general audience would be able to read, understand, and appreciate your research.
4. If your research falls under the IRB guidelines, then it will need an approval number in order for us to consider it for publication. Please see the IRB website: www.iusb.edu/~sbirb for information on whether or not approval is needed for your project.

Feel free to check out the Journal webpage at: <http://www.iusb.edu/~journal/> for more information or visit our Frequently Asked Questions page at <https://www.iusb.edu/ugr-journal/qanda.php>.

You may also email the Editor-in-Chief, Stephen M. Salisbury, with any further questions, comments, or concerns at: journal@iusb.edu or stsalisb@iusb.edu.